

KING PHILIP REGIONAL SCHOOL COMMITTEE
MINUTES
October 6, 2014
King Philip Regional High School Library

CALL TO ORDER: Mrs. Martin called the meeting to order at 7:00pm.

ROLL CALL OF COMMITTEE MEMBERS:

Members Present:	Norfolk:	Michael Gee, Noelle Tonelli
	Plainville:	Ann-marie Martin, Charlene McEntee, Patrick Francomano
	Wrentham:	Lynn Desrochers, Jim Killion
Members Absent:		Edward Goddard, Jeff Chalmers
HS Student Council Representative:		Edward Cullinane

The meeting is not being videotaped this evening by Wrentham Cable Access. Mrs. Martin explained that the public may visit the district's website at www.kingphilip.org to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at www.wrenthamcableaccess.com. Mrs. Martin also explained the procedure for public comment.

DELEGATIONS, VISITORS, PUBLIC PARTICIPATION, ETC.:

Dr. Oliveira, HS Principal, Ms. Lacher, Director of Special Education

CONSENT AGENDA

PAYMENT OF BILLS, FINANCIAL REPORT:

Warrants/Budget Report & Transfers

The following documents were presented as the Consent Agenda:

- Appointments, Retirements, etc. dated October 6, 2014;
- Budget & Finance Subcommittee Meeting Minutes dated: September 9, 2014.

✚ **A Motion was made by Mr. Francomano, seconded by Mrs. McEntee, to approve the Minutes of July 15, 2014 as presented. All in favor, with Mr. Killion abstaining.**

✚ **A Motion was made by Mr. Francomano, seconded by Mrs. Desrochers to approve the Minutes of September 15, 2014 as presented. All in favor.**

AGENDA ITEMS:

Approval of Minutes:

✚ **A Motion was made by Mr. Francomano, seconded by Mrs. Desrochers to approve and retain the Executive Session Minutes of September 15, 2014. All in favor.**

Student Council Report (taken out of order):

National Business Honor Society

- Membership will be determined on October 15th.
- Officer Team will be declared on November 1st.
- NBHS Membership Meeting on November 15th.
- Service Learning opportunities declared on December 15th.

International Club

- International Education Week- November 17-21st.

- Working on a Memory Project with the Art National Honor Society.

Science National Honor Society

- Planning for their Induction on October 15th.

Metacomet

- Have meetings every second and fourth Mondays.
- Ms. Lambert is the new advisor.
- Will not be printing the traditional paper newspaper this year.

Debate Club

- Meetings held every Tuesday after school in Ms. McCann Black's room.
- Hoping to do a field trip to see a debate this year.

Anime Club

- Meetings every Tuesday afterschool in Mr. Breen's room.
- Hoping to attend Anime Conventions in the area.

Spanish National Honor Society/Club

- Applications to the Honor Society were due on October 1st.
- Hold meetings every other week.
- Hoping to teach Spanish to KP Links classes.

DECA

- Attending a Leadership Conference on October 28th.
- Elected their Officer Team and 4 Junior Representatives.
- Initiation Breakfast being held on November 4th.
- Officers attending NARCON Conference on November 21-23 in Washington D.C.

National Art Honor Society

- Meetings held every other Wednesday at 7AM. Next Meeting is October 8th.
- Working on their Induction.
- Looking into outreach events.

National Honor Society

- Meetings held fifth Thursday of the month at 7AM in the Library.
- Induction is being planned for November.
- Applications will be going out in October.
- Also planning outreach events like Halloween Safety and Dr. Sues Day.

Freshman Government

- Decorated Hallways for Spirit Week.
- Planning an activity for the Halloween Spooktacular.
- Working on a fundraiser.

Student Council

- Homecoming Activities including Pep Rally and Dance went well.
- Currently planning Halloween Spooktacular, and other events.

GSA

- Planning a fundraiser for the group.
- Meetings every Wednesday in room 339.

French NHS

- Planning their events for the year including a cultural food event.
- Induction is being planned for November.

Senior Government

- Senior Privilege cards were distributed.
- Decorated Hallway for Spirit Week.
- Senior Supper is being held on November 19th.

- Planning Powder Puff events.
- Official Senior Class Slogan: We Run Th15 (This).

Sophomore Government

- Planning fundraisers and semi formal for the year.
- Officer team has regular meetings.

KP Cares

KP Cares Hair-Cut-a-thon named Chop to Stop/Shave to Save was held on September 29th. Almost \$3,000 was raised for the Jimmy Fund. 14 HS girls donated their hair to “locks for love.”

Leo Club

- KP Leo Club was featured in *Lions International Magazine* and was recognized as one of the largest Leo Clubs.

New Business (Taken out of order):

Student Outcome Statistics:

Dr. Oliveira presented the student outcome statistics summary for the Class of 2014. She indicated that this data is similar to the Class of 2013 student statistics. Discussion ensued on data collection of the percentage of students that require remediation. Dr. Oliveira will review the *Naviance* data and will ask the Guidance Department to investigate this data. This information may assist in curriculum design in the future. It was noted by Dr. Oliveira that placement in college occurs after the student graduates from King Philip and, therefore, is part of their private record. This information would only be available if students participate in a survey and provide an email address in order to contact them following graduation from King Philip.

Communication (Taken out of order):

Dr. Oliveira distributed a book entitled, “Unbreakable, a Navy SEAL’s Way of Life,” which she termed an “unbelievable read.” The High School is hosting a speaking engagement by Ret. Senior Chief Thom Shea in which two school-wide assemblies will be held on November 5, 2014. All HS staff received a copy of this book and several dignitaries and news crews have been invited to attend.

Unfinished Business: (Taken out of Order):

Proposed Special Education Overview Focus Questions:

Mrs. Martin is in the process of scheduling a meeting with the school committee chairs of Norfolk, Plainville and Wrentham with the focus being on Pre-K to age 22 special education students and how we can improve the special education continuum across the four districts. Mr. Goddard, Chair of the Wrentham School Committee has confirmed that Wrentham will participate once a date has been decided upon. Mrs. McEntee will mention this at the Plainville School Committee. Mrs. Martin will provide a copy of Mr. Francomano’s memorandum dated October 2, 2014 to the chairs of the Norfolk, Plainville and Wrentham school committees to share with their committees.

Mrs. Martin introduced Ms. Lacher, Director of Special Education to discuss questions that may be asked at this meeting regarding special education programming and transition and what makes our students successful and independent. She explained that the required legal mandates in terms of servicing students should be considered as well as the budgetary costs of programs. Ms. Lacher placed this information and questions into categories listed below:

CRITERIA FOR TAs/PARAs

- ❖ What is the definition (ratio) of a shared TA/Para?
- ❖ What criteria are used to determine if a student requires a 1:1 or shared TA?
- ❖ What criteria are used to determine when a student is ready for increased independence?
- ❖ How are data used to justify increased, decreased, or maintenance of TA support?

TRANSITION PLANNING

- ❖ Given the intrinsic developmental differences between elementary and middle school students, as well as the differences in classroom models, what are the readiness skills students require making a successful transition to the middle school? Factors for consideration:
 - Scheduling
 - Switching classes
 - Class level recommendations
 - Difference between elementary school models
- ❖ How are sixth grade students specifically prepared for a successful transition to middle school in relation to:
 - Transition between classes/teachers
 - Organizational strategies
 - Practice opening locks
 - Self-advocacy (many teachers at the MS, not just one teacher as in elementary school; attendance at IEP meetings at the MS level)
 - Classwork/homework expectations –level of independence changes
 - Classroom behavior expectations
- ❖ Given the intrinsic developmental differences between middle and high school students, what are the readiness skills students require to make a successful transition to the high school?
- ❖ Given the intrinsic developmental differences between high school and adult life (college, job, KP Links), what are the readiness skills students require to make a successful transition to the adult life?

COLLABORATIVE PLANNING

- ❖ Is there a mechanism to identify students with low incident disabilities whereby services between elementary districts can be collaboratively programmed? Please explain.
- ❖ Is there a mechanism to identify and program students with low incident disabilities within King Philip? Please explain.

ALLOCATION OF RESOURCES

- ❖ Given the fact that elementary encumbered resources do not follow the students to King Philip, what, if any, actions or mechanisms can be taken to ease this financial responsibility to KP (i.e., 1:1, OOD placements, technology, transportation)?

CRITERIA FOR PROGRAMMING OPTIONS

- ❖ What are the special education/specialized program descriptions in each district?
- ❖ How are the descriptions utilized?
- ❖ How are the descriptions shared with staff, parents, and other districts or schools?

CONTINUUM OF SERVICES

- ❖ How is special education program effectiveness evaluated?
- ❖ What is the continuum of services within each district?

OUT OF DISTRICT

- ❖ When making a determination regarding OOD placement, what considerations are given to the adherence of placing students in the Least Restrictive Environment (LRE)?
- ❖ What is the data over the last three years regarding the number of students placed in the following settings?
 - Collaboratives
 - Public day schools
 - Private day schools
 - Residential schools

What is the process of returning OOD students to a LRE?

CURRICULUM

- ❖ How is curriculum aligned across the elementary districts?
- ❖ How is curriculum aligned between the elementary districts and the middle school?
- ❖ How is curriculum aligned between the middle school and the high school?
- ❖ What are the curriculum intervention/specialized intervention support options/programs in each district?

Discussion ensued on when the decision is made for students to be placed out of district. Matching services and making the students successful and independent should be the shared common vision among all of the districts. The coordinator of developing these programs should know the constellation of the students and be familiar with the legal requirements. Ms. Lacher feels that our charge should be to gain a better understanding to promote success for our students.

COMMUNICATION (continued):

The following documents were presented as part of Communication:

- “MCAS results,” published in *The Sun Chronicle* dated September 20, 2014;
- “Local school districts adjusting to dip in enrollment,” published in *The Sun Chronicle* dated September 29, 2014.
- MIAA educational athletics correspondence letter dated September 2, 2014;
- 2014 Ethics compliance;
- Bi-County Collaborative – quarterly information.

Discussion ensued on expansion of services provided by BICO.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

AYP Report/Accountability Status Update:

Dr. Zielinski presented the School Committee with a memorandum dated October 2, 2014 along with a letter from the Department of Elementary and Secondary Education indicating that the District has granted the appeal of their determination as a Level 3 district and the District has been granted the accountability rating as a Level 2 District. Based upon this appeal process, the Administration team will research students who are considered “freshmores” more thoroughly to ensure that the participation rate is accurate based upon DESE’s criteria.

Reports from School Committee Members:

Mr. Chalmers: None

Mrs. McEntee: The Plainville Elementary District met on September 23, 2014 and voted to take the computer version of the PARCC; review of B-County Collaborative Bylaws was held and this item was placed on hold for later discussion.

Mr. Goddard: None

Unfinished Business:

Mr. Schaefer provided an update on the MS lighting project in a memorandum dated October 3, 2014. He indicated that this has been a successful project and will be comparing the kilowatt hours for the same time period as last year and that will determine whether or not there has been a savings to the District.

NEW BUSINESS (continued):

Home School Plans:

- ✦ A Motion was made by Mr. Francomano, seconded by Mr. Killion, to approve the following home school request for the 2014/2015 school year according to School Committee Policy IHBG:

1. N.S. Grade 7

All in favor.

Bi-County Collaborative Agreement:

The School Committee discussed the Bi County Collaborative Bylaws. Concern was raised about Section IV – Governance, specifically that each School Committee shall annually appoint its Superintendent to serve on the Board of Directors. The 2012 Session Law, Chapter 43, An Act Relative to Improving Accountability and Oversight of Educational Collaboratives, Section 1(c) gives the School Committee a broader discretion on who they could choose to appoint. The Committee was concerned that the bylaws, as written, take away this discretion and would like to see them be reflective of the current law.

Discussion ensued on whether or not to table this vote until the other 17 member school committees were able to review and act upon this matter. There was uncertainty as to whether the bylaws are approved by a majority or unanimous vote. Given that uncertainty, the committee asked Mrs. Martin to communicate with all the member committees so that each can consider the issue before the bylaws are approved.

- ✦ A Motion was made by Mr. Francomano, seconded by Mr. Gee, that the Bi-County Collaborative Agreement Section IV – Governance be changed to reflect the wording of the law that the school committee will appoint a representative to the BICO board of directors. And, that the chair will write to individual member chairs to indicate that King Philip does not believe that this language reflects this and that this language should be changed. All in favor.

Request from Unit A Member:

- ✦ A Motion was made by Mr. Francomano, seconded by Mrs. Tonelli, to grant the request made by a Unit A Member to use additional sick leave of more than the allotted eight days of sick leave, if needed, to care for a sick family member as outlined in Article XVIII, Section A. Any time taken will be deducted from this member's accumulated sick time. All in favor.

Gymnastics Fees:

- ✦ A Motion was made by Mr. Gee, seconded by Mrs. McEntee, that the King Philip Regional School Committee establish the participation fee for Gymnastics as \$400 per participant. All in favor.

Use of Facilities-KP Adult Education:

In a memorandum dated October 3, 2014, Mr. Schaefer notified the School Committee about the language being used in a flyer by a program facilitator that uses the KP facilities. The program is "Passport to Retirement," and the flyer indicated that this program is "sponsored by the King Philip Adult Education" which is not correct. Mr. Schaefer has addressed this mistake with the facilitator and has been assured that this will not happen again.

Mr. Francomano thanked Mr. Schaefer for looking into this matter

Regional School Transportation Reimbursement Fund:

- ✦ A Motion was made by Mr. Francomano, seconded by Mrs. McEntee, to establish a regional school transportation reimbursement fund in accordance with the Section 16C of Chapter 71 of the General Laws as amended.

Recommendations or Questions from Individual Committee Members:

Mrs. Martin reminded members that there is a school committee meeting to be held on Wednesday, October 8 at 5:15pm along with 8th grade open house.

Late Communications:

Public Comment:

Mr. Schaefer commented on the use of BICO classes in buildings and referred to a series of classrooms in the building project, HS building project MASB reimbursement for collaborative classrooms, perhaps MASC and MASB look at funding for educational space and reimbursement. Mr. Francomano gave a history of portable classrooms in Plainville. Should be a collaborative effort and make space that can be made part of the building so that it has the capacity to be integrated.

Adjournment:

- ✚ **At 8:30pm, a Motion was made by Mr. Francomano, seconded by Mr. Gee, to adjourn into Executive Session for the following purpose: to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares only to return for purposes of adjournment. All in favor by roll call vote: Yes (7); No (0).**
- ✚ **At 9:10pm, a Motion was made by Mr. Francomano, seconded by Mr. McEntee to adjourn. All in favor by roll call vote: Yes (7); No (0).**

Respectfully submitted,

*Lisa Barrett Witkus
Executive Assistant &
Secretary to the School Committee*