

# W. T. HOLMES TRANSPORTATION CO. INC.



*Safely transporting our school children since 1932*

22 Myrtle Street  
Norfolk, MA 02056  
508/528-4550

May 11, 2021

Paul A. Zinni  
Superintendent of Schools  
King Philip Regional School District  
Norfolk, MA 02056

Dear Mr. Zinni:

All school bus drivers employed by W.T. Holmes Transportation are CORI/SORI certified by the State of Massachusetts each year with license renewals. All drivers must pass a physical and eye exam and complete a minimum of eight hours of in-service training. Additionally, all drivers are subject to passing a pre-employment drug and alcohol test, and random drug and alcohol testing.

W.T. Holmes Transportation provides monthly school bus driver training. Meeting topics, schedules, employee participation and hours are maintained and documented. These safety meetings provide our school bus drivers with current safety information and protocols for providing a safe transportation environment. Topics for our next safety meeting include the following:

- Review incident policies and emergency procedures
- Review what is allowed and prohibited on the school bus (grounds)
- Review appropriate communication etiquette towards students, staff, and parents
- Review behavior management procedures
- Discuss driver performance evaluation
- Review Covid protocol

Please feel free to call me if you need any additional information.

Regards,

A handwritten signature in blue ink that reads "Brian R. Holmes". The signature is written in a cursive, flowing style.

Brian R. Holmes  
President