

**School Committee Meeting
Tuesday, June 4, 2019 - Approved
King Philip Regional High School – Library
201 Franklin Street, Wrentham, MA 02093**

OPENING OF MEETING:

Mr. Zinni opened the meeting at 7:05pm.

Mr. Zinni acknowledged the loss of beloved staff member of Mrs. Jennifer McCann Black who was a dedicated HS History teacher and vice chair of the KPTA. A moment of silence was held to honor her memory.

Roll Call of Members:

Members Present:

| | |
|-------------|----------------------------------|
| Norfolk: | Michael Gee, Ken Dow, Jeff Curry |
| Plainville: | Amy Abrams, Bruce Cates |
| Wrentham: | Erin DeStefano, Trevor Knott |

Members Absent:

| | |
|-------------|-------------|
| Norfolk: | Present |
| Plainville: | Samad Khan |
| Wrentham: | Jim Killion |

School Committee Reorganization:

Mr. Zinni asked for nomination for chair. Mr. Cates nominated Mr. Gee who following discussion accepted the nomination.

A Motion was held by Mr. Cates, to nominate Mr. Gee as chair of the King Philip Regional School Committee for the 2019/2020 school year, seconded by Mrs. Abrams. All in favor: Yes (7); No (0). Motion carried.

Mr. Gee asked for nomination of vice chair. Mr. Ken Dow nominated Mr. Khan who Mr. Dow indicated would be interested in accepting the position. Following discussion, Mr. Gee indicated that since Mr. Killion was not present, that the vote for vice chair would be tabled until the next meeting to be held on June 17, 2019.

In the absence of a vice chair for this meeting, Mr. Gee appointed Mr. Curry as Interim Vice Chair for this one meeting.

Subcommittee Reorganization

Mr. Gee presented a revised subcommittee list for review by committee members. Mr. Cates expressed that he is interested in being the Finance Subcommittee representative from Plainville. Mr. Khan is currently the Plainville representative. Mrs. DeStefano will remain as the Wrentham representative to sick bank.

- ✚ A Motion was made by Mr. Knott, seconded by Mrs. DeStefano, to approve the 2019/2020 Subcommittee list as presented, with the change that Mrs. DeStefano will remain as the Wrentham representative to the Sick Bank. All in favor: Yes (7); No (0). Motion carried.**

The meeting is not being videotaped by Wrentham Cable Access. Mr. Gee explained that the public may visit the district's website at www.kingphilip.org to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at www.wrenthamcableaccess.com

PUBLIC COMMENT:

Mr. Gee reviewed the procedure for public comment.

DELEGATIONS AND VISITORS

Mr. Azer, Mr. Lewis

CONSENT AGENDA

All items listed with an asterisk () are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:*

APPROVAL OF MINUTES

- ✚ **A Motion was made by Mr. Knott, seconded by Mrs. DeStefano, to approve the Minutes of May 20, 2019, as presented. All in favor: Yes (6); No (0); Abstain (1) – Mrs. Abrams. Motion carried.**

PAYMENT OF BILLS, FINANCIAL REPORT

Warrants/Budget Report/Budget Transfers:

Mr. Dow asked about the request for reimbursement to the student activity accounts. Mr. Azer explained the process for this request and that it has been ongoing throughout the year.

COMMUNICATION:

Mr. Zinni presented a memorandum of Appointments, Resignations, Retirements, etc., dated June 4, 2019. He also acknowledged that Mrs. Fischer, MS Assistant Principal has announced her retirement effective September 30, 2019.

AGENDA

COMMUNICATION:

HS & MS Student Council Report:

Miss Linde presented the HS and MS student council reports. She also expressed her condolences for Mrs. Jennifer McCann Black.

Mr. Zinni announced that several Options for coverage of classes for teachers who may wish to attend the services for Mrs. McCann Black are being reviewed. The administration of the elementary districts have also offered their assistance. Mr. Zinni noted that he will support students and staff as needed.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT:

Graduation Update:

Mr. Zinni gave a brief update on the 2019 HS Graduation which will be held on Sunday, June 19 at 3pm at Stonehill College. He also thanked the several members of the school committee that will be attending this year's graduation.

Mr. Zinni noted several upcoming end of the year events such as the Senior Awards Ceremony, the Warrior Awards to honor our students. And he joined Dr. Mobley last week at the Chamber of Commerce Top 10 Students breakfast and one unsung senior award which went to a King Philip student. Also, Mr. Fayle, HS History teacher was honored from KP as teacher of the year.

NEASC Update:

In a letter dated May 21, 2019 progress report very positive response back and how far the school has come over the past five years. Up for review in 6 years.

HS Building Air Quality Report:

Mr. Zinni presented a report from Oasis Environmental Contracting Services, Inc. on the Pre-Abatement Indoor Air Quality Assessment Report dated April 28, 2019. Mr. Zinni explained that there were some concerns by staff members which drove the report being completed. Oasis had some recommendations which will be addressed.

Mr. Azer is working with the custodial team and vendors to work on these issues over the summer and completed by the start of school in September.

Discussion was held on the regular cleaning schedule for ductwork in the classrooms. The HS Roof has been leaking and this will need to be addressed and may need to be replaced in 5-10 years based upon regular maintenance.

UNFINISHED BUSINESS:
FY20 Annual Budget Vote:

Mr. Azer in a memorandum dated June 4, 2019 gave an update on the entire budget process as follows: Pursuant to DESE regulations governing regional school budgets (603 CMR 41), the school committee must adopt a budget by a two-thirds vote (of all members), which was done on March 4, 2019 – at an increase of 3.58% to the overall operating budget.

The Town of Norfolk approved the 3.58% budget increase at its Town Meeting on May 14, 2019; however the Towns of Plainville and Wrentham only approved an overall 3% increase at their respective Town Meetings on June 3, 2019. DESE regulation 603 CMR 41.05(2)(a) requires a two-thirds vote of the member communities to approve the budget. Having failed to achieve that, the budget is therefore considered rejected by the member towns.

When the budget is not approved by two-thirds of the members, 603 CMR 41.05(3)(a) states that the “regional school committee shall have 30 days from the date of disapproval by more than one-third of the members to reconsider, amend, and adopt a revised budget.” The date of disapproval was June 3rd for this purpose, giving the committee until July 3rd to act on this matter. The revised budget “may be less than, equal to, or greater than the amounts in the previously approved budget.”

603 CMR 41.05(3)(d) states that “if a local appropriating authority does not vote on the revised budget within the 45-day period, that member shall be deemed to have approved the revised budget.”

If the revised budget is not approved, 603 CMR 41.05(3)(e) states the “regional school committee shall again reconsider, amend, and adopt a revised budget... resubmitted to the members pursuant to the provisions of 603 CMR 41.05(3).” Since 45 days from June 3rd is July 18th, which is after the start of the new fiscal year, 603 CMR 41.05(4)(a) requires “the superintendent of schools to notify the Commissioner, and the Commissioner shall establish an interim monthly budget for the regional school district. The interim monthly budget shall be one-twelfth of the regional school district’s budget for the prior fiscal year or such higher amount as the Commissioner may determine. The interim monthly budget shall remain in effect until an operating budget is approved pursuant to 603 CMR 41.05(3) or December 1, whichever comes earlier.”

The variance between a 3% increase and a 3.58% increase is \$189,978. The administration has reviewed the originally adopted budget and, in order to avoid making reductions to programs or staffing, we propose to close this gap by increasing the amount of circuit breaker reserve usage by \$186,476. Additionally, projected school choice and charter school tuitions are reduced by \$3,502 based on the currently proposed State Senate budget.

Therefore, the District recommends adoption of the revised FY 2020 budget, which requires a two-thirds vote of all members (i.e. six votes in favor).

A Motion was made by Mr. Knott, seconded by Mr. Cates, to adopt a revised FY 2020 budget of \$35,442,217 (including debt service), with the following member town assessments:

| Town | Operating Assessment | Debt Service | Total Assessment | % Increase from FY 2019 |
|---------------|----------------------|--------------------|---------------------|-------------------------|
| Norfolk | \$8,852,281 | \$639,900 | \$9,492,181 | 2.71% |
| Plainville | \$6,116,019 | \$498,195 | \$6,614,214 | 4.88% |
| Wrentham | \$9,903,314 | \$715,654 | \$10,618,968 | 4.22% |
| TOTALS | \$24,871,614 | \$1,853,750 | \$26,725,363 | 3.84% |

All in favor: Yes (7); No (0). Motion carried.

Mr. Zinni indicated that in support of one education, next year’s budget will be presented as one budget by all of the 4 districts, with different sections for each town and King Philip.

Job Description: Facilities Manager (2nd Reading):

- ✦ **A Motion was made by Mr. DeStefano, seconded by Mr. Curry, to approve the Facilities Manager job description, as presented. All in favor: Yes (7); No (0). Motion carried.**

Superintendent's Evaluation:

Mr. Gee reviewed the evaluations presented by all of the 9 school committee members and the summary evaluation by each section. Upon review, it was noted that Mr. Killion provided 2 responses as "needs improvement," however, he neglected to provide any evidence or comments. Discussion ensued on waiting until the next meeting to discuss those areas when Mr. Killion is present. Otherwise, the Mrs. DeStefano indicated that this was a great review of Mr. Zinni and very positive comments overall, with the only exception being the roll-out of the co-teaching model which was echoed throughout the summary. Mr. Zinni indicated that he took that as an observation and thanked everyone for their input and will be more thoughtful of feedback going forward.

Ms. Linde thanked Mr. Zinni for his attendance at so many music and drama events and unified sports. She said that the students and staff appreciate his attendance at all of these events. Mr. Zinni said that he celebrates the students and loves attending these events.

NEW BUSINESS:

FY20 Unit A – Intent to Move Between Salary Schedules:

- ✦ **A Motion was made by Mrs. Abrams, seconded by Mrs. DeStefano, to approve the intent to move between salary schedules for the Unit A (Teachers) for the 2019/2020 school year, providing that adequate documentation has been received by the superintendent as outlined in the current Unit A contract. All in favor: Yes (7); No (0). Motion carried.**

Lunch Price Increase for 19/20 School Year:

- ✦ **A Motion was made by Mrs. Abrams, seconded by Mr. Cates, to increase the price of a paid school lunch to \$3.25, and the price of an adult lunch to \$4.50, effective with the 2019/2020 school year. All in favor: Yes (7); No (0). Motion carried.**

REPORTS FROM SCHOOL COMMITTEE MEMBERS:

- Norfolk School Committee Representative: Mr. Curry – Topics included Reorganization, forming of a subcommittee for construction of the roof, budget update and transfer to technology, presentation of a Maker Space Group, technology initiatives. Levels in 6th grade are moving to heterogeneous model and will all access the same math curriculum.
- Plainville School Committee Representative: Mrs. Abrams – The main topic was budget discussions with a 1.9% increase to Plainville budget.
- Wrentham School Committee Representative: Mrs. DeStefano – Topics included Mr. Zinni attending the May 21st meeting to discuss the late school start time initiative with committee members. Wrentham agreed that it is worth exploring. Other topics included: new school committee handbook, director of curriculum presentation, superintendent goals report, school safety report, review of end of year activities.

Mr. DeStefano noted that the annual teacher vs police game was hugely attended to fundraise for kids in need which raised close to \$10K. Also recognizing staff with a 10-year milestone, upcoming graduation and field trips happening. She also acknowledged Dr. Mobley and Ms. Pickart who volunteered for the elementary garden, eco-warriors.

LATE COMMUNICATIONS

REPORTS OF SPECIAL COMMITTEES

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

Mrs. Abrams stated that she was concerned about the security at the HS main entrance door and would like to talk about this further at the retreat. The button is not working and people are just walking in. Mr. Azer indicated that this will be addressed in the summer with an upgrade on the door lock system and looking at vendors before the start of school in September.

ADJOURNMENT INTO EXECUTIVE SESSION:

- Unit C Ratification of Successor Collective Bargaining Agreement. This will be tabled until June 17, 2019, as it has not yet been ratified by the KPTA – Unit C membership.
 - Superintendent’s FY20 Salary Increase Determination
- ✚ **At 8:30pm, a Motion was made by Mrs. Abrams, seconded by Mr. Knott, to adjourn into executive session, and to return to open session, for the following purpose: #2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel. (Superintendent Salary Negotiation). All in favor by roll call vote: Yes (7) – Mr. Gee, Mr. Curry, Mr. Dow, Mrs. Abrams, Mr. Cates, Mrs. DeStefano, Mr. Knott; No: (0). Motion carried.**

RECONVENE TO OPEN SESSION at 8:50PM:

Roll Call of Members:

Members Present:

| | |
|-------------|----------------------------------|
| Norfolk: | Michael Gee, Ken Dow, Jeff Curry |
| Plainville: | Amy Abrams, Bruce Cates |
| Wrentham: | Erin DeStefano, Trevor Knott |

NEW BUSINESS:

Superintendent’s FY20 Salary Increase Determination

- ✚ **A Motion was made by Mr. Knott, seconded by Mrs. DeStefano, to increase Mr. Zinni’s salary by an additional 1.5% per Section 3d of his contract, for a FY20 salary of \$169,950. All in favor by roll call vote: Yes (7) – Mr. Gee, Mr. Dow, Mrs. Abrams, Mr. Cates, Mrs. DeStefano, Mr. Curry, and Mr. Knott; No (0). Motion carried.**

ADJOURNMENT:

- ✚ **A Motion was made by Mrs. DeStefano, seconded by Mr. Knott, to adjourn at 8:50pm. All in favor by roll call vote: Yes (7) - Mr. Gee, Mrs. Abrams, Mr. Khan, Mr. Knott, DeStefano; Mr. Dow, Mr. Curry, No (0). Motion carried.**

Respectfully submitted,

*Elisa Barrett Witkus
Secretary to the School Committee*

Documents presented June 4, 2019:

Unofficial Minutes of May 6, 2019
Appointments, Resignations, Retirements, etc.
HS & MS Student Council Report: Miss Linde
NEASC Update
Building Air Quality Report
FY20 Annual Budget Vote
Job Description: Facilities Manager (2nd Reading)
Superintendent’s Evaluation

FY20 Unit A – Intent to Move Between Salary Schedules
Lunch Price Increase for 19/20 School Year