

School Committee Meeting
Monday, May 18, 2020 - Approved
REMOTE MEETING- RECORDED 2

OPENING OF MEETING:

Mr. Gee, Chair, opened the meeting at 6:00pm and read the following statement into the Minutes:

Good evening. This Open Meeting of the King Philip Regional School District is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus." "Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, Section 20."

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will present public comment during that designated portion of the meeting. As directed in the posting, public comment should have been emailed to the superintendent of school prior to the start of the public comment section of the meeting and will be read by the superintendent on the commenter's behalf.

For this meeting, the King Philip Regional School District is convening by *google hangout* as posted on the District's Website identifying how the public may join. Please visit: www.kingphilip.org

Please note that this meeting is being recorded, and that some attendees are participating by video conference. All voted will be taken by roll call vote.

ROLL CALL OF COMMITTEE MEMBERS

Members Present:

Norfolk:	Michael Gee, Kenneth Dow
Plainville:	Bruce Cates, Samad Khan, Amy Abrams
Wrentham:	Trevor Knott, Erin DeStefano, Jim Killion

Members Absent:

Norfolk:	Jeff Curry
Plainville:	Present
Wrentham:	Present

HS Student Council Representative: Marion Linde was present.

CONSENT AGENDA

APPROVAL OF MINUTES:

– May 4, 2020 Draft Minutes

- ✚ A Motion was made by Mr. Killion, seconded by Mr. Khan, to approve the minutes of May 4, 2020, as presented. A roll call vote was taken: Yes (8): Mr. Gee, Mr. Killion, Mrs. Abrams, Mr. Cates, Mr. Khan, Mrs. DeStefano, Mr. Knott, Mr. Dow; No (0); Abstain: (0). All in favor. Motion carried.

PAYMENT OF BILLS, FINANCIAL REPORT

Warrants/Budget Report/Budget Transfers: Mr. Azer

Mr. Azer noted that one primary agenda item is to approve the Warrants and address them. He asked for a verbal consent to pay the Warrants and for the Minutes will reflect this.

✚ A Motion was made by Mrs. DeStefano, seconded by Mr. Khan, to approve the Warrants presented on May 4, 2020, as presented (61, 62a, 62b, 62c, 62d). A roll call vote was taken: Yes (7): Mr. Killion, Mrs. Abrams, Mr. Cates, Mr. Khan, Mrs. DeStefano, Mr. Knott, Mr. Dow; No (0); Abstain: (1 – Mr. Gee). All in favor. Motion carried.

COMMUNICATION:

- Finance Subcommittee Minutes dated January 13, 2020
- Finance Subcommittee Minutes dated February 10, 2020

AGENDA

APPROVAL OF MINUTES:

Executive Session Minutes dated May 4, 2020

✚ A Motion was made by Mr. Knott, seconded by Mr. Cates, to approve and retain the Executive Session Minutes dated May 4, 2020, as presented. A roll call vote was taken: Yes (8): Mr. Gee, Mr. Killion, Mrs. Abrams, Mr. Cates, Mr. Khan, Mrs. DeStefano, Mr. Knott, Mr. Dow; No (0); Abstain: (0). All in favor. Motion carried.

DELEGATIONS AND VISITORS

Mr. Zinni, Superintendent, Dr. Gilson, Assistant Superintendent, Mr. Azer, Director of Finance & Operations, Miss Linde, Mrs. Lambert, Miss Berry, Mrs. Witkus

COMMUNICATION:

- Miss Linde gave an update from the HS Student Council. She discussed online AP exam experience and that the College Board has changed their submission policy for students who have problems submitting the exams.
- Mrs. Lambert, HS Science Teacher introduced Miss Olivia Berry, who presented her Graduation with Distinction PowerPoint slideshow presentation on HS Pictogram Exit Signage. The School Committee congratulated Miss Berry for the work that she has accomplished putting this presentation together and these signs will be a great addition to the school. Due to Covid-19 circumstances and the closing of the school buildings, Miss Berry was unable to laminate and post the signs for the HS, however, Mrs. Lambert will laminate and post these signs at the appropriate time. Mr. Zinni thanked the advisors Mrs. Lambert and Mrs. Perry for their work and dedication to the students in the Graduate Distinction Program and congratulated all the students in this program as they have achieved graduation with distinction.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT:

District response to state health and safety concerns: Mr. Zinni

Mr. Zinni gave an update on the district's responses to state health, safety concerns and budget updates.

- Discussion ensued on awaiting the Governor's reopening of the State and the phases proposed and the impact this will have on schools.
- We are still hoping to have a graduation event in August with an in-person ceremony. At the minimum there will be a parade the day before and the staff will be there to greet them and share in their celebration.
- Mr. Zinni discussed the format at the Xfinity Center where it is intended to be a drive in celebration where everyone can listen live. The only thing that we will be missing is the walk up to get the diplomas. There is a remote Scholarship Night scheduled to honor those who are receiving scholarships as well.

- Discussion ensued on the use of facilities and special education summer services. Districts are awaiting a full report from the Commissioner on the use of school buildings. Discussion ensued on thoughts about what to expect in the Fall when schools are expected to reopen and whether they will open as usual or with restrictions and recommendations on how to proceed. Mr. Zinni indicated that the Administration has discussed many options and variables on how to reopen. There are still lots of questions and unfortunately no answers yet.
- Mr. Zinni is awaiting clarification from DESE and the state level on the Governor's guidelines. He has been working diligently with the different groups including MASC, MASS, superintendents, the teacher's union, and other resources to look at components and recommendations on how to reopen school in the fall.
- Mr. Zinni indicated that scheduling of classes is a concern especially at the HS level.
- Mr. Zinni gave an overview of how student lockers are being emptied by the administration and members of the food service staff are cleaning the lockers. Students will be given a schedule when locker items and personal belongings may be picked up with a limited number scheduled at any given time period.
- Discussion ensued on budget implications and how it may impact the district.

UNFINISHED BUSINESS:

FY21 Budget Update

- Mr. Zinni and Mr. Azer met with the three town administrators last week and they requested assessment scenarios based upon different levels of funding provided from the towns and how that would impact the King Philip if there were revenue shortfalls. The KP School Committee previously voted a level service budget of 3.49% increase. The three town administrators will be supportive of a 2.5% increase to King Philip, or a reduction of \$330,000 to that level service budget request. Mr. Zinni indicated that every department in the three towns are looking at cuts.
- Mr. Zinni indicated that he has asked the Administrative Team to look at budget recommendations and to look at a level funded vs. a level service budget and to look at the needs and where they would do the least damage to students and staff depending on how deep we have to go.
- Mr. Azer gave an overview on state aid; however, these numbers have not been decided upon yet by the state. He indicated that any decrease would have an impact, but there are too many variables at this point.
- Mr. Azer indicated that all three towns will be holding their town meetings at the high school in June and will follow the Governor's guidelines on gatherings. If they are to be held outdoors, then they would be held on the football field as an option. The current schedule is as follows:
 - o Wrentham – June 22, 2020
 - o Plainville – June 23, 2020
 - o Norfolk – June 24, 2020

(Mr. Cates left the meeting at 7PM to attend a Plainville budget meeting.)

Concussion Policy Review – Update:

Mr. Zinni noted that the Policy Subcommittee had a very productive meeting on May 11, 2020. Mr. Gary Brown, Athletic Director, along with Adam Bennett, KP Athletic Trainer and Brian Belanger of Brigham & Women's, presented the newly revised concussion policy which has been reviewed with MASC and all the forms have been aligned. This revised policy will be presented as a 1st reading to the School Committee on June 1, 2020.

NEW BUSINESS:

Superintendent's Evaluation: Mr. Zinni

Following discussion, the superintendent's evaluation will be sent to all committee members by Mrs. Witkus the end of this week, and the ask is that members please complete it and return it to her so that she may collect and compile the responses for the June 15 school committee meeting.

Discussion followed that the superintendent's evaluation be completed earlier because the committee may have new members each year following election status. Discussion ensued that the Committee could change the policy and/or the regional agreement if it so desired with all three towns. Mr. Zinni noted that the policy could be changed so that members of the committee need to be on the school committee for at least a year to evaluate the superintendent. Mr. Knott asked that further discussion on a policy change be held at a later date.

Reappointment of Crossing Guard:

✚ A Motion was made by Mrs. DeStefano, seconded by Mr. Killion, to reappoint Mrs. Lynn Levenson Chapin as the HS Crossing Guard for the 2020/2021 school year. Her salary will be \$27.32 per hour, for two hours per day. All in favor by roll call vote: A roll call vote was taken: Yes (7): Mr. Gee, Mr. Killion, Mrs. Abrams, Mr. Khan, Mrs. DeStefano, Mr. Knott, Mr. Dow; No (0); Abstain: (0). All in favor. Motion carried.

Discussion ensued on the contractual obligation to pay for this position should school not be in session. The Wrentham Town Clerk will be notified of her reappointment.

Resolution from Boston School Committee Review:

This agenda item has been tabled to the June 1, 2020 meeting. Mr. Zinni will provide information to Mr. Khan as requested.

(Mr. Dow was no longer participating remotely at 7:05pm)

Policy Review:

As part of a two-year goal, Mr. Zinni is in the process of reviewing and updating the current KP Policy Manual along with the Policy Subcommittee. Current King Philip Policies in Section E – Support, were compared with MASC, revised as recommended and reviewed by the Policy Subcommittee and presented to the School Committee for their review and approval. Discussion ensued on the approval process of these policies and as a matter of process, multiple readings may be waived and they be approved as presented if the School Committee agrees or the final approval may be made at the next meeting. Further discussion ensued that each policy is vetted by MASC attorneys and the Policy Subcommittee reviews each individual policy and they feel comfortable presenting them to the School Committee as they are both current with the law and fitting for the district.

Mr. Gee noted that Policy File EC-1 will be eliminated from this list as it is a duplicate policy.

✚ A Motion was made by Mr. Killion, seconded by Mrs. Abrams, to waive the 2nd and 3rd readings, and any subsequent readings, and to approve the policies in Section E – Support Services, as presented and listed below; and to remove any reference to Policy File EC-1:

EB	SAFETY PROGRAM
EBAB	PEST MANAGEMENT POLICY
EBB	FIRST AID
EBC	EMERGENCY PLANS
EBCD	EMERGENCY CLOSINGS
EC	BUILDINGS AND GROUNDS MANAGEMENT
ECA	BUILDINGS AND GROUNDS SECURITY
ECAC	VANDALISM
ECAF	SECURITY CAMERAS IN SCHOOLS
EDC	AUTHORIZED USE OF SCHOOL-OWNED MATERIALS
EEA	STUDENT TRANSPORTATION SERVICES
EEAA	WALKERS AND RIDERS
EEAE	SCHOOL BUS SAFETY PROGRAM
EEAEA	BUS DRIVER EXAMINATION AND TRAINING
EEAEA-1	DRUG AND ALCOHOL TESTING FOR SCHOOL BUS AND COMMERCIAL VEHICLE DRIVERS
EEAEC	STUDENT CONDUCT ON SCHOOL BUSES
EEAG	STUDENT TRANSPORTATION IN PRIVATE VEHICLES
EEAJ	MOTOR VEHICLE IDLING ON SCHOOL GROUNDS
EFC	FREE AND REDUCED PRICE FOOD SERVICES
EFD	MEAL CHARGE POLICY
EFDA	OFFER VS. SERVE SCHOOL MEALS POLICY

A roll call vote of members was taken: Yes (6): Mr. Khan, Mr. Killion, Mrs. Abrams, Mr. Knott, Mrs. DeStefano, Mr. Gee; No (0); Abstain (0). All in favor. Motion carried.

REPORTS FROM SCHOOL COMMITTEE MEMBERS:

- Norfolk School Committee: Mr. Curry – No meeting update.
- Plainville School Committee Representative: Mrs. Abrams: Waiting for the Plainville Board of Selectmen’s decision on an override; layoff letters were sent to out to 38 staff members including 23 teachers. These positions are either unfilled or cut positions; school choice vote not to participate.
- Wrentham School Committee Representative: Mrs. DeStefano – The next meeting is May 19.

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL SCHOOL COMMITTEE MEMBERS:

ADJOURNMENT INTO EXECUTIVE SESSION:

- + A Motion was made at 7:30pm by Mr. Knott, seconded by Mrs. Abrams, to enter into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and the chair so declares. (Unit B – Collective Bargaining Negotiations); and, to return to open session. All in favor by roll call vote: Yes (6): Mr. Gee, Mr. Killion, Mr. Khan, Mrs. Abrams, Mrs. DeStefano, Mr. Knott; No (0). All in favor. Motion carried.

Mr. Zinni stopped recording the meeting and the live streaming was turned off.

RETURN TO OPEN SESSION:

- + At 7:48PM, a Motion was made to return to open session. All in favor by roll call vote: Yes (6): Mr. Gee, Mr. Killion, Mr. Khan, Mrs. Abrams, Mrs. DeStefano, Mr. Knott; No (0). All in favor. Motion carried.

ROLL CALL OF COMMITTEE MEMBERS

Members Present:

Norfolk:	Michael Gee
Plainville:	Samad Khan, Amy Abrams
Wrentham:	Trevor Knott, Erin DeStefano, Jim Killion

Members Absent:

Norfolk:	Mr. Curry, Mr. Dow
Plainville:	Mr. Cates
Wrentham:	Present

Mr. Zinni resumed recording and live streaming the meeting.

NEW BUSINESS: (Continued)

Unit B – Custodian Ratification of Unit B Successor Collective Bargaining Agreement 2020-2023:

- + A Motion was made by Mrs. DeStefano, seconded by Mr. Knott, to ratify the Unit B Successor Collective Bargaining Agreement commencing July 1, 2020 to June 30, 2023, as presented. All in favor by roll call vote: Yes (6): Mr. Gee, Mr. Killion, Mr. Khan, Mrs. Abrams, Mrs. DeStefano, Mr. Knott; No (0). All in favor. Motion carried.

ADJOURNMENT

- + A Motion was made by Mrs. Abrams, seconded by Mrs. DeStefano, to adjourn the meeting at 7:50pm. A roll call of members was taken: All in favor by roll call vote: Yes (6): Mr. Gee, Mr. Killion, Mr. Khan, Mrs. Abrams, Mrs. DeStefano, Mr. Knott; No (0). All in favor. Motion carried.

Mr. Gee adjourned the meeting. Mr. Zinni will post this recorded meeting on the KP Website at its conclusion.

Respectfully submitted,

Elisa B. Witkus

Secretary to the School Committee

Documents presented on May 18, 2020:

Draft Minutes of May 4, 2020

Warrants/Budget Report/Budget Transfers

Finance Subcommittee Approved Minutes dated January 13, 2020

Finance Subcommittee Approved Minutes dated February 10, 2020

Draft Executive Session Draft Minutes dated May 4, 2020

Graduation Distinction Presentation: Miss Olivia Berry (HS Pictogram Exit Signs)

Reappointment of HS Crossing Guard

EB SAFETY PROGRAM

EBAB PEST MANAGEMENT POLICY

EBB FIRST AID

EBC EMERGENCY PLANS

EBCD EMERGENCY CLOSINGS

EC BUILDINGS AND GROUNDS MANAGEMENT

EC-1 BUILDINGS AND GROUNDS MANAGEMENT

ECA BUILDINGS AND GROUNDS SECURITY

ECAC VANDALISM

EDC AUTHORIZED USE OF SCHOOL-OWNED MATERIALS

EEA STUDENT TRANSPORTATION SERVICES

EEAA WALKERS AND RIDERS

EEAE SCHOOL BUS SAFETY PROGRAM

EEAEC STUDENT CONDUCT ON SCHOOL BUSES

EEAG STUDENT TRANSPORTATION IN PRIVATE VEHICLES

EEAJ MOTOR VEHICLE IDLING ON SCHOOL GROUNDS

EFC FREE AND REDUCED PRICE FOOD SERVICES

EFD MEAL CHARGE POLICY

EFDA OFFER VS. SERVE SCHOOL MEALS POLICY

Unit B Successor Collective Bargaining Agreement 2020-2023