

**KING PHILIP REGIONAL SCHOOL COMMITTEE  
MINUTES  
May 21, 2018  
King Philip Regional High School - Library  
201 Franklin Street, Wrentham, MA 02093**

**CALL TO ORDER:**

Mr. Gee, Chair called the meeting to order at 7:00PM.

**ROLL CALL OF COMMITTEE MEMBERS:**

Members Present:	Norfolk:	Michael Gee, Kenneth Dow
	Plainville:	Amy Abrams, Samad Khan, Bruce Cates
	Wrentham:	Jim Killion, Erin DeStefano

Members Absent:	Norfolk:	Vacant Seat
	Wrentham:	Trevor Knott
	Plainville:	Present

HS Student Council Representative: Miss Linde

The meeting is being videotaped by Wrentham Cable Access. Mr. Gee explained that the public may visit the district's website at [www.kingphilip.org](http://www.kingphilip.org) to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at [www.wrenthamcableaccess.com](http://www.wrenthamcableaccess.com) Mr. Gee also explained the procedure for public comment.

**DELEGATIONS AND VISITORS**


Dr. Zielinski, Superintendent, Mr. Azer, Director of Finance, James Dow, DECA Advisor  
Mr. Zinni, Superintendent-Elect

**Reorganization of School Committee:**


Dr. Zielinski entertained a motion for chair.

Mr. Killion nominated Mr. Gee, seconded by Mrs. Abrams.

Dr. Zielinski asked three times if there were any other nominations for chair.

-  **A Motion was made by Mr. Killion, seconded by Mrs. Abrams, to nominate Mr. Gee as Chair of the King Philip Regional School Committee. All in favor by roll call vote. Yes (7); No (0); Abstain (0). Motion carried.**


Mr. Gee entertained nominations for vice chair. Mr. Ken Dow nominated Mr. Killion, seconded by Amy Abrams. There were no other nominations made.

-  **A Motion was made by Mr. Dow, seconded by Mrs. Abrams, nominated Mr. Killion as Vice Chair of the King Philip Regional School Committee. All in favor by roll call vote. Yes (7); No (0); Abstain (0). Motion carried.**

**Consent Agenda**

*All items listed with an asterisk (\*) are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:*

**APPROVAL OF MINUTES**

-  **A Motion was made by Mr. Killion, seconded by Mr. Khan, to approve the Minutes of May 7, 2018, as presented. All in favor. Yes (6); No (0); Abstain (1) Mrs. DeStefano. Motion carried.**

**PAYMENT OF BILLS, FINANCIAL REPORT**

**COMMUNICATION:**

Appointments, Resignations, Retirements, etc., were presented in a memorandum from Dr. Zielinski dated May 7, 2018. Dr. Zielinski announced that the 2017/2018 retirees will be recognized on June 18, 2018.

**AGENDA**

**APPROVAL OF EXECUTIVE SESSION MINUTES:**

- ✚ **A Motion was made by Mr. Killion seconded by Mr. Cates, to retain and approve the Executive Session Minutes of May 7, 2018, as presented. All in favor. Yes (6); No (0); Abstain (2) – Mrs. DeStefano and Mr. Dow. Motion carried.**

**Class of 2019 Overnight Field Trip (Taken out of Order):**

Mrs. Haynes and Ms. Logan presented an overnight field trip to Disney as a Class of 2019 Trip. For planning purposes, the advisors presented the trip to seek approval well in advance so that the necessary deposit could be placed for this trip by May 31, 2018 at the Disney World All-Star Resort in Orlando, FL. Once approved, the advisors could begin to plan the necessary details such as hotel, airfare, bussing, Disney park tickets and meals. Ms. Logan indicated that once the information is presented and approved, a survey could be sent out to see how many students may be interested in attending and chaperones could be secured. She indicated that currently there are between 25-30 students who are interested.

Discussion ensued on the field trip policies and the permission forms that are used. Further discussion was held on whether or not this trip fell into the parameters of having an educational benefit and with the low number of students from the Class of 2019 interested, if it is classified as a class trip. There are approximately 260 students in the Class of 2019.

Mr. Gee recommended tabling this discussion to May 29 which would include a review of the policies pertaining to overnight field trips and asked that Dr. Mobley attend the meeting.

**COMMUNICATION:**

- KP in the News
- FY19 Bi-County Collaborative Budget

**REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

None

**UNFINISHED BUSINESS:**

**FY19 Budget Update: Mr. Azer**

Mr. Azer explained the process to adopt a regional school annual budget requires a two-thirds vote of the full committee, according to Chapter 71, Section 16B. Having the 4-3 vote at the previous meeting meant the budget was not adopted, thus the need for another vote. The confusion resulted from the regional agreement stating only a majority vote is required, therefore the regional agreement will need to be updated to comply with state law.

The elimination of late buses for \$43,000 and adding another \$100k in E+D funds got us to a number that Norfolk could support.

Mr. Gee was not aware of or expecting a mixed vote, so he recommends at this stage, as a matter of process, since Norfolk has already voted that we do vote the budget at this time and if not, explain why.

- ✚ **A Motion was made by Mrs. DeStefano, seconded by Mr. Killion that based upon the Finance Subcommittee recommendation, the School Committee approve the FY19 total budget, including debt service of \$34,657,740, with the following operating assessments: Norfolk \$9,358,560 Plainville \$6,389,220 and Wrentham \$10,323,127 All in favor: Yes (7); No (0). Motion carried unanimously.**

**School Committee Self-Evaluation:**

Mr. Gee explained the procedure for reviewing the school committee evaluation in which he will go through each area listed in the composite results noting the comments made, if any. This document outlines the general operating protocols of the school committee, and he will read each section and members may discuss areas in which there is dissidence or if there are any comments.

**Governance:**

Mr. Dow commented that the School Committee should refrain from involvement in the curriculum. Mrs. DeStefano asked Mr. Dow for an example. Dr. Zielinski referenced the Latin courses and how the HS Program of Studies needed to be adjusted based upon a directive from the School Committee.

**Operations:**

Reference was made to the MASC Charting the Course Workshop that is very helpful to new School Committee members. Mrs. Abrams asked how new members get a member mentor. Mr. Gee responded that a mentor can be provided.

**Member Relations:**

No additional comments were made.

**Committee Superintendent Relations:**

No additional comments were made.

**Strategic Planning and Fiscal Management:**

Reference was made to all the great work by the Community Working Groups.

**Community Relations:**

No additional comments were made.

**Conduct of Meetings:**

No additional comments were made.

**Director of Student Support Services Search**

Dr. Zielinski updated the committee on the interview process in which the search committee has scheduled to interview a total of 9 candidates. She indicated that the process is moving forward and the search committee will recommend finalists to a subsequent round of interviews. Dr. Zielinski explained that Mrs. Abrams had a conflict with timing and could not attend the initial interviews as co-chair; a recommendation from Mr. Zinni was that a finalist subcommittee consisting of Mrs. Abrams, Mr. Zinni, Dr. Gilson, and parent or parents who are active with special education interview the finalists from the initial screening. This group will recommend a final candidate to the school committee at the June 18 School Committee meeting.

Mr. Zinni indicated that there were 9 applicants, and 8 interviews have been scheduled for the initial search committee.

**2018/2019 School Committee Retreat Discussion:**

- ✚ **A Motion was made by Mrs. Abrams, seconded by Mr. Khan, to hold the 2018/2019 School Committee Retreat on Wednesday, July 18, 2018. All in favor. Yes (7); No (0). Motion carried.**

The recommendation from Mr. Gee is to hold the retreat in the district, either at the Middle School or the High School. This would give the administration the opportunity to participate and still be in district. Discussion ensued that the Retreat would be held in the MS Library between the hours of 8am to 2pm. Mr. Azer will reserve the facility.

**NEW BUSINESS: (continued)**

**2018-2019 Bi-County Collaborative Board of Directors Appointment**

- ✚ **A Motion was made by Mr. Killion, seconded by Mr. Cates, to appoint Mr. Zinni to the Bi-County Collaborative Board of Directors as the voting member for the 2018/2019 school year, effective July 1, 2018. All in favor.**

**School Committee – Subcommittee Appointments:**

Tabled to May 29 per Mr. Gee.

### **Norfolk School Committee Appointed Representative to King Philip:**

Mr. Gee explained that the Norfolk School Committee would like to split the position and that he has reached out to the chair and they have not communicated yet. Mr. Gee continued that due to the regional agreement, one person needs to be appointed.

### **2018/2019 Unit A (Teachers) – Lane Change:**

The lane change process was reviewed by Dr. Zielinski in which she explained that the information is used to set the budget a year in advance.

- ✚ **A Motion was made by Mrs. DeStefano, seconded by Mrs. Abrams, that per the Unit A Teachers memorandum of agreement between the KPTA and the School Committee, all individuals subject to the currently effective agreement shall be eligible to move between salary schedules for the 2018/2019 school year providing that adequate verifying documentation has been received by the superintendent as outlined in the contract. All in favor.**

### **School Crossing Guards Appointment:**

- ✚ **A Motion was made by Mrs. Abrams, seconded by Mr. Killion, to appoint Lynn Levinson as the HS Crossing Guard for the 2018/2019 school year. All in favor.**

### **REPORTS FROM SCHOOL COMMITTEE MEMBERS:**

- Norfolk School Committee Representative: None
- Plainville School Committee Representative: Mrs. Abrams indicated that Plainville met on 4/24. The *walk to school* was held on 5/2. Topics discussed were: DARE fundraiser; policy review, calendar committee met and would like to possibly form a joint committee among the towns to discuss vacation schedules.
- Wrentham School Committee Representative: Mrs. DeStefano indicated that Wrentham met on 4/24. Reorganization was held in which Erin DeStefano was voted again as the King Philip representative. Other topics discussed included: Destination Imagination finals sent 7 teams at national level in Tennessee (STEM), Dr. Cameron was appointed as the representative to BICO; new bullying intervention plan and policy; hired 2 new principals, Ms. Maloney at Delaney School (internal hire) and Kevin Martes at the Roderick School; Technology update presentation, move toward full technology integration instruction at the Roderick School. Other topics included the superintendent goals, and milestones recognition.
- HS Student Council Report: Miss Linde presented her report dated May 29, 2018.

### **LATE COMMUNICATIONS**

### **REPORTS OF SPECIAL COMMITTEES**

### **RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS:**

### **PUBLIC COMMENT**

### **ADJOURNMENT INTO EXECUTIVE SESSION**

- ✚ **At 9pm, a Motion was made by Mr. Killion, seconded by Mr. Khan to adjourn into Executive Session, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (Unit A Negotiations; Healthcare), and not to return to open session except for the purpose of adjournment. All in favor by roll call vote. Yes (7); No (0). Motion carried.**

(Mr. Dow recused himself from Executive Session.)

### **Adjournment:**

- ✚ **A Motion was made by Mr. Killion, seconded by Mr. Khan, to adjourn at 9:05pm. All in favor by roll call vote. Yes (6); No (0). Motion carried.**

*Respectfully submitted,*

*Lisa Barrett Witkus  
Secretary to the School Committee*

### **List of documents presented at the May 21, 2018 meeting:**

May 7, 2018 Approval of Draft Minutes  
Appointments, Resignations, Retirements, etc.  
May 7, 2018 Draft Executive Session Minutes  
KP in the News  
FY19 Bi-County Collaborative Budget  
FY19 Budget Update and Vote  
School Committee Self-Evaluation  
HS Overnight Field Trip – Class of 2019  
2018-2019 Bi-County Collaborative Board of Directors Appointment  
School Committee – Subcommittee Appointments  
2018/2019 Unit A (Teachers) – Lane Change  
School Crossing Guards Appointment  
HS Student Council Report: Miss Linde