

**KING PHILIP REGIONAL SCHOOL COMMITTEE
MINUTES
May 29, 2018
King Philip Regional High School - Library
201 Franklin Street, Wrentham, MA 02093**

CALL TO ORDER:

Mr. Gee, Chair called the meeting to order at 7:03PM.

ROLL CALL OF COMMITTEE MEMBERS:

Members Present:	Norfolk:	Michael Gee, Kenneth Dow
	Plainville:	Amy Abrams, Samad Khan, Bruce Cates
	Wrentham:	Jim Killion, Trevor Knott

Members Absent:	Norfolk:	Vacant Seat
	Wrentham:	Erin DeStefano (arrived at 7:09pm)
	Plainville:	Present

HS Student Council Representative: Miss Linde

The meeting is not being videotaped by Wrentham Cable Access. Mr. Gee explained that the public may visit the district's website at www.kingphilip.org to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at www.wrenthamcableaccess.com Mr. Gee also explained the procedure for public comment.

DELEGATIONS AND VISITORS

Dr. Zielinski, Superintendent, Mr. Azer, Director of Finance, Dr. Mobley, HS Principal, Mr. Christie, HS Assistant Principal, Mr. Lewis, HS Assistant Principal, Ms. Logan and Mrs. Haynes, Attorney Spatafore. Mr. Zinni, Superintendent-Elect

Consent Agenda

All items listed with an asterisk () are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:*

APPROVAL OF MINUTES

None

PAYMENT OF BILLS, FINANCIAL REPORT

Warrants/Budget Report/Budget Transfers

COMMUNICATION:

Appointments, Resignations, Retirements, etc., were presented in a memorandum from Dr. Zielinski dated May 29, 2018.

AGENDA

APPROVAL OF EXECUTIVE SESSION MINUTES:

None

Unfinished Business (Taken out of order):

Class of 2019 Overnight Field Trip: Dr. Mobley, Mrs. Haynes, Ms. Logan

Mr. Gee explained that at the May 21, 2018 meeting, members had questions asked about policy. Policy JJH and IJOA have been provided and this trip is in compliance with the policy. The other characteristics of the discussion were about the trip itself and that a relatively low number of students are planning to attend and support it, or there is only 10% of the class attending as it is characterized as a class bonding experience. Mr. Gee is looking for a recommendation and perspective from the school administration.

Dr. Mobley explained that this trip is classified as a senior class trip. The idea was brought forward and Dr. Mobley did research with 2 other districts, Medway and Uxbridge, which started off small but grew. DECA is going to Disney next year as well and there are already 50 seniors that are going. This is a safe activity for the seniors should they choose to attend. Dr. Mobley referred to other trips, such as France and Costa Rica. Dr. Mobley stated that the senior class has funds available to those students who may need assistance.

(Mrs. DeStefano arrived at 7:09pm)

Mr. Dow referred to the forms used for this trip and indicated that there 2 different forms and asked for clarification. Dr. Mobley explained that there are 2 forms that are used for different permission. One is a permission form for day trips (date form) and one for longer trips. Permission is granted by the principal based upon the dates within the school year so that it does not educationally disruptive affect the students.

Mr. Killion wanted to ensure that the cost, security and safety are in alignment with other trips. Dr. Mobley explained that from an advisor's standpoint, the more planning the better and precautions will be taken. Disney is pretty secure with their arrangements.

Mrs. Abrams referred to the policies and whether this trip falls in the educational trip classification. Dr. Mobley stated that she would question whether other trips are educational in content and the school committee has allowed and gone beyond the policy in the past. She commented that there are service trips or football camp and whether those are considered educational in nature. She indicated that it may be in the best interest for the committee to review the policies.

Discussion ensued on the financial aspects of this trip. Disney requires 10 rooms, which would be about 20 students and probably 3 chaperones (male and female) 10:1 ratio. If it is too low, the trip will be cancelled per Dr. Mobley. Students who need financial assistant would have to apply for waivers and indicate that there is a financial need. There will be fundraising opportunities. Dr. Mobley will look at the class finances and see what is available to be split evenly. There are only so many spots offered and then on a first come first serve. Dr. Mobley referred to principal's interest account for students.

A Motion was made by Mr. Cates, seconded by Mrs. DeStefano.

Mr. Knott asked for a policy review by the next meeting. Following discussion, the overnight field trip policies will be looked at within the year by the Policy Subcommittee and presented to the School Committee for approval.

Mr. Cates amended his motion to approve the trip to Disney in Orlando, FL on the condition that there be a further review as details develop. Dr. Mobley indicated that she will provide an update to the committee with cost, transportation, number of students, accommodations and other details in October.

A Motion was made by Mr. Cates, seconded by Mrs. DeStefano, to approve the preliminary details of the overnight field trip to Disney in Orlando, FL for the HS Class of 2019 from May 31 to June 5, 2019, according to Policy IJOA and JJH; and, that Dr. Mobley will provide further details in October to seek final approval from the School Committee. Yes (7); No (1) – Mrs. Abrams; Abstain (0). Motion carried.

Trip to Italy: Mrs. Coscia, HS Teacher:

Mrs. Coscia showed a presentation from 2017 trip to Italy with the HS Students. She is seeking approval for a 2019 trip to Italy from April 11 to April 18, 2019 to visit Rome, Venice and Naples. Mrs. Coscia explained that this trip falls in the educational category of cultural alignment with reading and translation from what is taught in class.

Representatives from *Passport* were in attendance and Mrs. Coscia commented that they are a great company and always accommodating. The *Passport* representative indicated that there will be a satellite phone. The hotels are currently under review and will depend on availability. The tour directors live in Italy and speak Italian and English and they will do their best to do right by their customers to create lifelong partnerships. Dr. Lisa Mobley can attest to *Passports* as a company and were very accommodating and provided piece of mind. *Passports* will contact every parent if an event should arise that needed immediate attention.

Mrs. Coscia explained that there will be approximately 40 students, juniors and seniors, plus chaperones, attending to keep it to one bus. Fundraising will be held to offset their individual cost.

- ✚ **A Motion was made by Mr. Knott, seconded by Mr. Khan, to approve the trip to Italy from April 11-18, 2019, per policy JJH and IJOA, as presented. All in favor.**

COMMUNICATION:

- KP in the News
- HS Student Council Report: Miss Linde presented her report dated May 29, 2018.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

None

UNFINISHED BUSINESS (continued):

2018/2019 Subcommittee Appointments

- ✚ **A Motion was made by Mr. Killion, seconded by Mrs. DeStefano, to approve the 2018/2019 School Committee Subcommittee Appointments, as presented. All in favor.**

Norfolk School Committee Appointed Representative to King Philip:

Mr. Gee updated that Committee that he has contacted the Norfolk chair and that the Norfolk School Committee will take this matter up again at their next meeting. Norfolk wanted clarification on the role.

NEW BUSINESS (continued):

Job descriptions presented for 1st reading:

- Student Activity Advisor (1st Reading)
- Director of Music – District Wide (1st Reading)
- Marching Band Director (1st Reading)
- Recycling Coordinator (1st Reading)
- ESL Lead Coordinator (1st Reading)
- ESL Coordinator (1st Reading)

Mr. Dow asked if these job descriptions are budgeted positions, or if they are new? Dr. Zielinski explained that they are budget neutral, pending negotiations. The changes are with the descriptions of the titles and some of the duties and responsibilities, and some changes in terminology.

Mr. Azer indicated that the student activity advisor is a generic job description for an advisor of a club in case a new club comes into place. A manager and coordinator manage the entire student activities program and do global coordination. This also makes them MTRS eligible and will be part of the Unit A contract.

Mrs. DeStefano would like to receive red-lined copies to see changes going forward. Dr. Zielinski indicated that red-lined versions were presented to the Unit A Negotiations Subcommittee during negotiations.

For the ESL job description the stipend already existed, but this will make it so there is a formal job description on record. The Lead would be working with the administration and reports to the state. These are not teaching positions, but more administrative. They would report to the principal, per Dr. Zielinski, or the Director of Student Support Services.

2018/2019 Home School Plan Approval:

Dr. Zielinski reviewed the process for home school applications. A student does not receive a KPRHS diploma. Dr. Zielinski indicated that she will often speak with parents and discusses the socialization aspect of a home school child and reviews each plan prior to presenting to the School Committee.

- ✚ **A Motion was made by Mr. Cates, seconded by Mrs. DeStefano, to approve the 2018/2019 home school plan of M.K. entering Grade 7. All in favor.**

REPORTS FROM SCHOOL COMMITTEE MEMBERS:

Norfolk School Committee Representative: None
Plainville School Committee Representative: None
Wrentham School Committee Representative: None

LATE COMMUNICATIONS

REPORTS OF SPECIAL COMMITTEES

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS:

PUBLIC COMMENT

Mrs. Barbara Snead asked that the School Committee review the policy on fundraising and a legal opinion that stated that 1099's should be issued for taxable events.

Mrs. Snead noted that the MS Concert next week 7pm on Tuesday, June 5. Jazz Café on Thursday night.

ADJOURNMENT INTO EXECUTIVE SESSION

At 8:11pm, a Motion was made by Mr. Knott, seconded by Mr. Killion, to adjourn into Executive Session for the purpose #1: To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. All in favor by roll call vote. Yes (8); No (0). Motion carried.

Adjournment:

(Mrs. Abrams left Executive Session at 9:35pm.)

- ✚ **A Motion was made by Mr. Killion, seconded by Mr. Khan, to adjourn at 10:08pm. All in favor by roll call vote. Yes (6); No (0). Motion carried.**

Respectfully submitted,

*Lisa Barrett Witkus
Secretary to the School Committee*

List of documents presented at the May 29, 2018 meeting:

HS Student Council Report: Miss Linde
School Committee – Subcommittee Appointments
HS Overnight Field Trip – Class of 2019
HS Overnight Field Trip to Italy: Mrs. Coscia
Job Descriptions:

- Student Activity Advisor (1st Reading)
- Director of Music – District Wide (1st Reading)
- Marching Band Director (1st Reading)
- Recycling Coordinator (1st Reading)
- ESL Lead Coordinator (1st Reading)
- ESL Coordinator (1st Reading)

2018/2019 Home School Plan Approval