

KING PHILIP REGIONAL SCHOOL COMMITTEE  
MINUTES  
June 19, 2017  
King Philip Regional High School – Library

**CALL TO ORDER:**

Mr. Francomano, Chair called the meeting to order at 7:00PM.

**ROLL CALL OF COMMITTEE MEMBERS:**

Members Present:	Norfolk:	Kenneth Dow, Michael Gee
	Plainville:	Samad Khan, Patrick Francomano, Charlene McEntee
	Wrentham:	Jim Killion, Trevor Knott, Erin DeStefano

Members Absent:	Norfolk:	Jeff Chalmers
	Wrentham:	Present
	Plainville:	Present

The meeting is not being videotaped by Wrentham Cable Access. Mr. Francomano explained that the public may visit the district's website at [www.kingphilip.org](http://www.kingphilip.org) to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at [www.wrenthamcableaccess.com](http://www.wrenthamcableaccess.com) Mr. Francomano also explained the procedure for public comment.

**CONSENT AGENDA**

*All items listed with an asterisk (\*) are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:*

**1. APPROVAL OF MINUTES**

None

**2. PAYMENT OF BILLS, FINANCIAL REPORT**

Warrants/Budget Report/Budget Transfers

**3. COMMUNICATION:**

None

**AGENDA**

**1. APPROVAL OF MINUTES:**

None

**2. DELEGATIONS AND VISITORS**

Dr. Mobley, Mr. Wolloff

**3. COMMUNICATION:**

None

**4. REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

None

**5. REPORTS FROM SCHOOL COMMITTEE MEMBERS:**

- Norfolk School Committee Representative: None
- Plainville School Committee Representative: Mrs. McEntee. Topics included adjusting the budget for town meeting, preschool program, approved positions created within the district, professional development approved for 4 days.
- Wrentham School Committee Representative: Mrs. DeStefano Topics included Dr. Cameron's evaluation for 16//17, reviewed the districts' summer schedule, talked about FY18 budget and how the town votes impacted the budget, update on Delaney school roof project to be completed by the start in September. Dr. Cameron's report on school accomplishments and facilities update.

**UNFINISHED BUSINESS:**

**FY18 Budget Update:**

In a memorandum dated June 15, 2017, Dr. Zielinski presented an updated on the FY18 budget. The towns of Norfolk, Plainville and Wrentham re-voted the budget to 3.224% which has been certified by the treasurer and forwarded to the three towns per statute. Currently the district is running under an emergency budget through 45 days passage which takes us into the next fiscal year, DESE will be notified and makes accommodations for the district to have 1/12<sup>th</sup> of the budget of the prior year which will have minimal impact on operations budget.

Current staffing reductions were reviewed and Dr. Zielinski. She is working with the Mr. Caliento, Director of Finance to get the FY17 budget closed and verified and rolled over and sent to the accountants so that we can get it to the state for them to certify the E&D account; \$300,000 of which is to be allocated in FY18.

Discussion ensued on the HS Solid Works position and whether or not a 6<sup>th</sup> section is needed. A 6<sup>th</sup> class is given to a teacher in lieu of a prep period per the Unit A contract. Solid Works is 3-D printing and model programming leads to a certificate program CAD/CAM program. Mr. Khan noted that this is an important program to have in preparation for college course.

#### **Graduation:**

Mr. Francomano extended congratulations to everyone involved in the planning process of graduation and noted that and Dr. Mobley did an outstanding job. The music was wonderful and the entire day was a tremendous experience and kudos all around, including faculty and faculty from the elementary levels. It would be great to have it here, at King Philip, but that is just not feasible. The all-night party is a staple of KP for years and a tremendous amount of work for the volunteers and Dr. Zielinski was there and kudos to them for providing a safe place for our students to be and a wonderful event.

Dr. Zielinski noted at the Senior awards night over \$100,000 in scholarships were presented and seeing the achievements of these students lets you know that there is a lot going right and a lot going on to make that happen.

#### **Non-Discrimination and Harassment Policy (2nd Reading):**

- ✦ **A Motion was made by Mrs. McEntee, seconded by Mr. Killion, to approve the Non-Discrimination and Harassment Policy as presented. All in favor.**

#### **HS Program of Studies: Dr. Mobley (2<sup>nd</sup> Reading)**

Discussion ensued on making reference for the criteria for the grading and the work that is involved in the marketing course. Dr. Mobley explained that the marketing course references it to a point to the completion of the local competition that happens in January and students are graded and then a decision is made as to what does the curriculum look at after January. Dr. Mobley continued that regarding ICDC, if they are not seniors, they will then generate next year's project. If they are moved on, they work on marketing.

Dr. Mobley will change the general description bullet under each of the actual courses and put it in before the guideline wording and for chorus and opposed to in the bullet section.

- ✦ **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, to approve the HS Program of Studies, with those changes noted. All in favor.**

#### **NEW BUSINESS:**

##### **HS Overnight Field Trip to Florida: Mr. Wolloff**

Mr. Wolloff presented the School Committee with 2 overnight field trips. The first is a trip to Orlando, FL. He explained this trip as being very effective in getting students involved in not just the classes during the day but some extra-curricular activities in marching band. During the trip to Magic Kingdom, the students will march down Main Street. Choral students will be involved in a similar way to the ones that the instrumental do and display stock film from Disney's music that goes up with the animation and participates in the process. This is not part of the curriculum and is opened up to any HS or 8<sup>th</sup> grade music students. Mr. Wolloff explained that with cooperation of KPMA will be investigating some fundraisers. The chaperone ration is 1-10.

- ✦ **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, to approve the attendance of the HS music students to attend Education Magic Music Days at Disney in Orlando, FL from April 16-20, 2018, according to Policy JJH and IJOA. All in favor.**

##### **HS Overnight Field Trip: Band Camp and Contract: Mr. Wolloff**

- ✦ **A Motion was made by Mrs. DeStefano, seconded by Mr. Killion, to approve the HS marching band students to attend Camp Mataponi in Naples, ME from August 13-20, 2017, according to policy JJH and IJOA. And, to approve and authorize the superintendent or her designee, to approve the contract for band camp at Camp Mataponi, as presented. All in favor.**

##### **HS Overnight Field Trip: Football Camp and Contract:**

- ✦ A Motion was made by Mr. Killion, seconded by Mrs. McEntee, to approve the attendance of the HS Football students to attend Camp Mataponi in Naples, Maine from August 23-27, 2017, according to Policy JJH and IJOA .And, to approve and authorize the superintendent or her designee, to approve the contract for band camp at Camp Mataponi, as presented. All in favor.

#### Adjournment into Executive Session:

- ✦ A Motion was made at 7:35pm by Mr. Gee, seconded by Mrs. McEntee, to enter into Executive Session to discuss healthcare and to reconvene in open session. All in favor by roll call vote: Yes (7); No (0). (Mr. Dow recused himself from healthcare discussion.)  
Purpose of Executive Session - #3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (Units A, B, C D and Cafeteria, Retiree - Health insurance).

#### Reconvene in Open Session:

The School Committee reconvened in Open Session at 7:49pm.

#### Director of Finance Search

Mr. Francomano explained the process for interviewing each of the 3 candidates for the position of Director of Finance. He will ask that each candidate give a brief introductory statement and provide an overview of their implementation plan within the first couple of months they are on the job. There were suggested questions prepared by the search committee which may be asked or other questions may also be asked. Mr. Killion indicated that there were 15 total candidates, 8 of which were interviewed by the Search Committee and the 3 finalists are presented this evening.

Each candidate provided introductory remarks and listed their priorities and how they would be addressed and implemented through the first 120 days and give a closing statement. Each of the School Committee members were given the opportunity to ask questions and obtain insight on each candidate:

7:50 pm Shannon Shepherd  
8:20pm Heidi Perkins  
8:50pm Larry Azer

- ✦ Mr. Francomano, Chair, announced that he would like to offer the position of Director of Finance to Mr. Larry Azer, pending negotiations and a background check. Motion made by Mr. Gee, seconded by Mr. Khan. All in favor: Yes (7); No (0); Opposed (1-Dow). Motion carried.

#### Adjournment into Executive Session:

- ✦ A Motion was made at 10:17pm by Mrs. DeStefano, seconded by Mrs. McEntee, to enter into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, and to return to open session solely for the purpose of Adjournment. (Director of Finance contract negotiation).  
All in favor by roll call vote: Yes (8); No (0).

#### LATE COMMUNICATIONS

#### REPORTS OF SPECIAL COMMITTEES

#### RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

#### PUBLIC COMMENT

Mrs. Wolf read a statement into the Minutes regarding protocol for the superintendent's evaluation and other topics for the School Committee consideration.

#### ADJOURNMENT:

- ✦ A Motion was made by Mrs. McEntee, seconded by Mr. Killion to adjourn at 10:53pm. All in favor by roll call vote: Yes (8); No (0).

*Respectfully submitted,*

*Lisa Barrett Witkus  
Secretary to the School Committee*