

**School Committee Meeting  
Monday, February 3, 2020 - Approved  
King Philip Regional High School – Library  
201 Franklin Street, Wrentham, MA 02093**

**OPENING OF MEETING:**

Mr. Gee, Chair, opened the meeting at 7:00pm.

**ROLL CALL OF COMMITTEE MEMBERS**

**Members Present:**

Norfolk:	Michael Gee, Kenneth Dow
Plainville:	Bruce Cates, Samad Khan, Amy Abrams
Wrentham:	Trevor Knott

**Members Absent:**

Norfolk:	Jeff Curry
Plainville:	Present
Wrentham:	Erin DeStefano, Jim Killion

HS Student Council Representative: Marion Linde

Mr. Gee reviewed the Public Comment policy and procedure.

The Chair announced that this Meeting is being televised by NorthTV for Plainville and provided details about how to access school committee meeting documents on the King Philip Website. All documents may be viewed in their entirety at: [www.kingphilip.org](http://www.kingphilip.org)

**CONSENT AGENDA**

*All items listed with an asterisk (\*) are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:*

**APPROVAL OF MINUTES**

None

**PAYMENT OF BILLS, FINANCIAL REPORT**

Warrants/Budget Report/Budget Transfers

**COMMUNICATION:**

- Appointments, Resignations, Retirements, etc. were presented in a memorandum dated January 30, 2020, from Mr. Azer. Discussion ensued on the hiring of a MS secretary and technology help-desk technician. Mr. Azer indicated these are both replacement positions based upon a recent retirement and resignation.
- BICO January 2020 – Activities and Information were presented. Dr. Gilson noted that BICO offers SEI Endorsement courses for teachers and administrators. This endorsement applies to teachers applying for or renewal of professional licensure. All new teachers that are hired must have their SEI Endorsement.
- The approved Finance Subcommittee Minutes dated December 30, 2019 were presented.

## AGENDA

### APPROVAL OF MINUTES:

None

### DELEGATIONS AND VISITORS

Dr. Gilson, Assistant Superintendent, Mr. Azer, Director of Finance & Operations

Mr. Zinni is unable to attend this School Committee meeting as he is attending the Coalition for Exceptional Children this week representing King Philip at this national conference in Oregon.

### COMMUNICATION:

- HS & MS Student Council Report: Miss Linde announced that King Philip will be a host school for Bocce League as part of Unified Sports. As part of the Massachusetts Student Council, of which King Philip is a member, a statewide student council dance fundraiser was held that raised over \$2000 for Special Olympics.
- Parent Workshops: Dr. Gilson announced that on February 6 there will be a workshop entitled, "Angst" which is raising awareness around anxiety – a community-parent event at the High School. Parents can bring their children. More information is on the KP website.
- *Essentially Ellington* Recordings: These recordings were submitted by the HS Jazz Ensemble for submission to the 2020 *Essentially Ellington* Festival which will be reviewed and critiqued by members of the Lincoln Center Jazz Orchestra. Selected bands will perform live at the Lincoln Center in May.
- 2020 All-State Band Members were announced.
- The 2018/2019 Annual Town Report from the King Philip Regional School Committee was distributed to the three towns. Dr. Gilson reviewed some of the outstanding accomplishments in Academics, Art, Athletics, Drama, Music and other student-based activities that occurred throughout the year and thanked the community for their support.
- Dr. Gilson gave recognition to the 2020 Scholastic Art Awards and distributed pictures of their outstanding artwork as being reflective of what students can do in the classroom.
- Dr. Gilson attended the Financial Literacy Event run by Mr. James Dow and the students who worked very hard on this project.

### REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

None

### UNFINISHED BUSINESS:

(All of the policies listed below have been updated to include the current MASC guidelines and have been reviewed by the Policy Subcommittee and were presented as a 1st reading on January 27, 2020.)

Mr. Gee announced that there will be a 3<sup>rd</sup> reading of these policies for approval at the next meeting to be held on February 24, 2020; and, if there are any concerns or specific comments to raise them this evening.

Discussion ensued on Policy BBBC, School Committee Member Resignation, as the language needs to be clarified for the next reading. For the final document, notes will be omitted.

#### **POLICY REVIEW – SECTION J – POLICY FILE – (2nd Reading):**

JFABD: HOMELESS STUDENTS: ENROLLMENT RIGHTS & SERVICES

#### **POLICY REVIEW – SECTION B: BOARD GOVERNANCE AND OPERATIONS (2<sup>nd</sup> Reading):**

BAA: EVALUATION OF SCHOOL COMMITTEE

BB: SCHOOL COMMITTEE LEGAL STATUS

BBA: SCHOOL COMMITTEE POWERS AND DUTIES

BBBA/ SCHOOL COMMITTEE MEMBER QUALIFICATIONS

BBBB: OATH OF OFFICE  
BBBC: SCHOOL COMMITTEE MEMBER RESIGNATION  
BDA: SCHOOL COMMITTEE ORGANIZATIONAL MEETING  
BDB: SCHOOL COMMITTEE OFFICERS  
BDE: SUBCOMMITTEES OF THE SCHOOL COMMITTEE  
BDF: ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE  
BDFA-E-1: SCHOOL IMPROVEMENT PLAN  
BDFA-E-2: SUBMISSION AND APPROVAL OF THE SCHOOL IMPROVEMENT PLAN  
BDFA-E-3: CONDUCT OF SCHOOL COUNCIL BUSINESS  
BDG: SCHOOL ATTORNEY  
BEC: EXECUTIVE SESSIONS  
BEDA: NOTIFICATION OF SCHOOL COMMITTEE MEETINGS  
BEDB: AGENDA FORMAT  
BEDE: VOTING METHOD  
BEDG: MINUTES  
BGB: POLICY ADOPTION  
BGD: SCHOOL COMMITTEE REVIEW OF PROCEDURES  
BHE: USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS  
BIA: NEW SCHOOL COMMITTEE MEMBER ORIENTATION

**POLICY REVIEW - NEW POLICIES – POLICY FILE – (2nd Reading):**

JFABE: EDUCATIONAL OPPORTUNITIES FOR MILITARY CHILDREN  
JFABF: EDUCATIONAL OPPORTUNITIES FOR CHILDREN IN FOSTER CARE  
BIBA: SCHOOL COMMITTEE CONFERENCES, CONVENTIONS, AND WORKSHOPS I.O.  
BDC: APPOINTED COMMITTEE OFFICIALS

**NEW BUSINESS:**

**2020/2021 School Year Calendar (1<sup>st</sup> Reading):**

Dr. Gilson presented the 1<sup>st</sup> reading of the 2020/2021 school year calendar. She explained that this calendar contains tentative professional development and school committee meeting dates. She noted that the professional development days will need to be coordinated further with the elementary districts in an attempt to align them with King Philip. The professional development target dates are planned for once a month, but this also depends on the MCAS testing schedule, which has not yet been determined.

The calendar also contains School Committee meeting dates. It was suggested that the retreat be held during the week of July 20<sup>th</sup> and to hold a regular meeting on August 10, 2020.

The start date for the 2020/2021 school year for teachers will be on September 1, with students starting on September 2, and extend Labor Day Weekend for families by designating Friday, September 4 as a “no school” day. Dr. Gilson indicated that Mr. Zinni spoke with Mr. Gentili and the KPTA agrees with this start date.

Discussion ensued on a snow date contingency plan to complete a day of school that will not count against them. Dr. Gilson will review the state’s decision on Blizzard Bags and provide an update at a future meeting.

Discussion was held on the HS Graduation being June 6 at Stonehill College. Further discussion was held on the Stonehill contract, and the advantages having graduation at Stonehill.

Dr. Gilson will solidify these dates for a 2<sup>nd</sup> reading to be presented on February 24, 2020.

**HS Overnight Field Trip – Model UN:**

-  A motion was made by Mrs. Abrams, seconded by Mr. Knott, to approve the HS Overnight Field Trip request from Mr. O’Connor, Model UN Advisor, for the Model UN students to attend the Model UN Conference at UMass – Amherst according to Policy JJH and IJOA from March 13-15, 2020. All in favor: Yes (6); No (0). Motion carried.

## **REPORTS FROM SCHOOL COMMITTEE MEMBERS:**

- Norfolk School Committee Representative: Mr. Curry - None
- Plainville School Committee Representative: Mrs. Abrams -- Topics discussed included: Feb 14 is *walk to school day*; student teachers from Wheaton will begin in Plainville; an Interim SPED director has started and advertising for a new permanent replacement has been posted to start the interview process. The intent is for this position to be filled with a start date of July 1; the Superintendent attended an emergency preparedness meeting in Norfolk; Mr. Zinni gave a report on the late start initiative to the Plainville School Committee; bus sharing with Tri-County; special ed training, technology update on Google with a conversation about how other districts use Google vs. Office 365. Their concern is security and asked for more information on the cost of privacy features.
- Wrentham School Committee Representative: Mrs. DeStefano - None

## **LATE COMMUNICATIONS**

## **REPORTS OF SPECIAL COMMITTEES**

## **RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS:**

Mr. Knott asked if there could be a short discussion on the budget presentation and how do we handle next steps. He also asked to incorporate the K-12 One Education theme to be carried out throughout and to push that important message.

The Finance Subcommittee will be meeting on February 10 with updates on healthcare costs with the hope that this will have a positive impact on the budget.

Mr. Gee indicated that there are 2 upcoming meetings relative to budget. Mr. Cates asked if King Philip should invite member towns to the appropriate meetings as there has been a lot of turnover at the town level; or to have 3 individual meetings with each of the towns, to collaborate on the budget. Mr. Cates indicated that he would be happy to reach out once it has been determined what we need to provide, and what we need to present.

Mr. Gee indicated that based upon the numbers presented, this seems reasonably in range as responsible and realistic.

## **ADJOURNMENT**

- ✚ **A Motion was made by Mrs. Abrams, seconded by Mr. Knott, to adjourn the School Committee meeting at 8:15pm. All in favor by roll call vote: Yes: (6) Mr. Gee, Mr. Khan, Mr. Knott, Mrs. Abrams, Mr. Dow, Mr. Cates; No (0). All in favor; Motion carried.**

**Mr. Gee adjourned the meeting.**

*Respectfully submitted,*

*Elisa Barrett Witkus  
Secretary to the School Committee*

## **Documents presented on February 3, 2020:**

Appointments, Resignations, Retirements, etc.  
BICO January 2020 – Activities and Information  
Finance Subcommittee Minutes dated December 30, 2019  
HS & MS Student Council Report  
*Essentially Ellington* Recordings  
2020 All-State Band Members  
2018/2019 Annual Town Report

JFABD: HOMELESS STUDENTS: ENROLLMENT RIGHTS & SERVICES  
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2020/2021 School Year Calendar (1<sup>st</sup> Reading)  
HS Overnight Field Trip – Model UN