

**KING PHILIP REGIONAL SCHOOL COMMITTEE
MINUTES
January 8, 2018
King Philip Regional High School - Library
201 Franklin Street, Wrentham, MA 02093**

CALL TO ORDER:

Mr. Francomano, Chair called the meeting to order at 7:06PM.

ROLL CALL OF COMMITTEE MEMBERS:

Members Present: Norfolk: Kenneth Dow, Michael Gee
 Plainville: Patrick Francomano, Samad Khan, Charlene McEntee
 Wrentham: Trevor Knott, Erin DeStefano

Members Absent: Norfolk: Jeff Chalmers arrived at 7:10pm
 Wrentham: Jim Killion
 Plainville: Present

HS Student Council Representative: Miss Linde - not present

The meeting is being videotaped by Wrentham Cable. Mr. Francomano explained that the public may visit the district's website at www.kingphilip.org to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at www.wrenthamcableaccess.com Mr. Francomano also explained the procedure for public comment.

DELEGATIONS AND VISITORS

Dr. Mobley, HS Principal, Mr. Azer, Director of Finance, Mr. Hardy, MASC

Superintendent Search: Mr. Hardy, MASC (Taken out of Order):

Mr. Hardy provided the School Committee with the formation and names of the 13 members who have volunteered to serve on the Superintendent Search Committee as follows:

- 2 - School Committee Members: Erin DeStefano and Jim Killion
- 2 – Building administrators with one from each building: Susan Gilson and Lisa Mobley
- 2 - Teachers (chosen by the KPTA with one from each building): Doris Brennan and Katie Brenneis
- 1 - Special Education: Connie Eckart
- 1 - Director of Finance: Larry Azer
- 2 - Parents (one from the MS and one from HS): James Caprarella and Dawn Martin
- 2 - HS student representatives: Jack Carr and Tyler DiFiore
- 1 - Town Representative – Jennifer Thompson, Town Administrator of Plainville

Mr. Hardy described the work that will be entailed of the search committee to review 37 applications in preparation for interviews and recommended presenting back to the school committee no less than 3, no more than 5 qualified candidates that the search committee is comfortable with. Following discussion, the committee would like to see 3 to 5 candidates, but would prefer 5. The schedule is to interview the candidates during the first 2 weeks in February. Mrs. McEntee noted that she will not be available on February 5, 2018.

- ✚ **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, to appoint members of the Superintendent Search Committee as presented. They will be charged to review and present back to the School Committee no less than 3, no more than 5 qualified candidates. All in favor. Yes (7); No (0). Motion carried.**

Mr. Francomano thanked the members of the committee for their time to find a successor candidate.

(Mr. Chalmers arrived at 7:10pm.)

Mr. Francomano indicated that he received an email from Dr. Allardi, Norfolk Superintendent who indicated that she could not attend as part of the search committee, but asked if the finalists speak with the elementary districts as a focus group. The School committee and Mr. Hardy agreed that this would be a good idea.

Unfinished Business: (Taken out of Order):
HS Program of Studies (2nd reading)

Dr. Mobley presented the addition of AP Music Theory course description that requires a 2nd reading.

- ✚ **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, to waive the 2nd reading of the AP Music Theory Course. All in favor. Yes (8); No (0). Motion carried.**
- ✚ **A Motion was made by Mr. Knott, seconded by Mr. Khan, to approve the AP Music Theory Course as presented. All in favor. Yes (8); No (0). Motion carried.**

Consent Agenda

APPROVAL OF MINUTES
November 20, 2017.

Mr. Dow questioned a statement he made in the draft November 20, 2017 minutes on page 3. Mr. Francomano explained that Dr. Zielinski and Mrs. Witkus reviewed the tape and provided an unofficial transcript of what Mr. Dow said.

- ✚ **A Motion was made by Mrs. McEntee, seconded by Mr. Knott to amend the minutes by deleting what was written in the draft and replace it with exact wording. All in favor. Yes (8); No (0). Motion carried.**
- ✚ **A Motion was made by Mrs. McEntee, seconded by Mr. Khan, to approve the November 20, 2017 minutes as amended. All in favor. Yes (8); No (0). Motion carried.**

PAYMENT OF BILLS, FINANCIAL REPORT

Warrants/Budget Report/Budget Transfers

Agenda Items (continued):

COMMUNICATION:

- Appointments, Retirements, Resignations, etc. were presented in a memorandum from Dr. Zielinski dated January 8, 2018.
- Approved Minutes of the Finance Subcommittee dated: 11/22/17 and 12/8/17.
- Dr. Zielinski applauded the custodial crew for removing the snow during the recent snow storm.
- A Memorandum from Dr. Gilson dated January 3, 2018 regarding the Community Survey – Strategic Planning Working Group Update that was read into the Minutes by Mr. Francomano:

Thanks to all in our community that responded to the district efforts to conduct a Community Survey as a part of the District Strategic Planning Working Group. The survey was designed to gather constructive feedback about community perception of how we are doing in the areas of: Budget, Curriculum, Technology, Student Safety and Wellness, Athletics, Music, and Student Activities. It was opened November 7, 2017 and extended through December 17th, 2017. During that time, the district collected approximately 800 responses from across our community of Norfolk, Plainville, and Wrentham. Of these responses, about 58% of those responding were current King Philip School District Parents. Other respondents included current elementary school parents only (20%), former KP parents (11%), and other community members (11%).

The Strategic Planning Committee will be resuming their meetings again in January for the purpose of data analysis of community survey results. We expect that some additional focus groups will be conducted in late January/early February to gather additional information about the areas surveyed.

To complement the community survey, the group is planning on conducting both a staff survey and a student survey. Results will be released later in the spring and will be used as a guide for future district planning.

Discussion ensued that the Community Working Group (CWG) Advisory Committee met last week and is looking at it as an opportunity as to how the school committee is performing and at the same time looking for our input. Currently the CWG is reviewing the survey responses and talking about where they are going next and want to be active in the 3 towns and serve as an independent voice on the district's budget and performance. The CWG would like to come before the School Committee and discuss the journey so far and where they are going and perhaps provide recommendations.

Mr. Gee concurred and included that the CWG may want to present some data they have been processing at an upcoming meeting in February. Upon discussion, Mr. Francomano will add to the agenda a CWG presentation on February 5, 2018.

UNFINISHED BUSINESS (taken out of order):

MASC Annual Meeting 2017 – Update: Mr. Francomano, Mrs. McEntee and Mr. Killion

Mrs. McEntee said that Bill Daggett, who presented at the MASC Conference, would be a good speaker to have to get the community involved as he is an educational researcher, with a focus on Rigor and this may be a way to get everyone involved, succinct of what we are trying to do.

Mr. Francomano agreed that educating the community on the status of public education and the challenges of public education. It was suggested that following the CWG presentation on February 5, the School Committee can talk strategically on next steps. Mrs. McEntee will find out the cost and availability of Mr. Daggett. Once this information is received, the Committee will bring it back to each of the elementary districts to see if this is something they wish to collaborate on.

2017/2018 District Goals:

- ✚ **A Motion was made by Mr. Gee, seconded by Mr. Knott, to approve the 2017/2018 District Goals as presented. All in favor. Yes (8); No (0). Motion carried.**

NEW BUSINESS:

FY18 Budget Update: Mr. Azer

Mr. Azer presented a Power Point presentation on the FY18 Budget.

REPORTS FROM SCHOOL COMMITTEE MEMBERS:

- Norfolk School Committee Representative: Mr. Chalmers – the next meeting will be held on January 16, 2018.
- Plainville School Committee Representative: Mrs. McEntee – the next meeting will be held on January 9, 2018.
- Wrentham School Committee Representative: Mrs. DeStefano - the last meeting was held on December 12, 2017, in which the following topics were discussed: 2019 budget, ELA MCAS results between male and female scores; Kindergarten enrollment is up; positive feedback on standards-based report cards; new therapy dog for students; big event scheduled for WEST, 80's night on January 27th.
- HS Student Council Report: Miss Linde was unable to attend tonight's meeting, however, Mr. Francomano read her report into the Minutes:

School Wide

- *Back to school after the holidays means midterm season! Midterms are taking place the week of the 22nd and after that will be the end of term 2.*
- *Science National Honors Society has a meeting next Thursday morning.*
- *SADD has a meeting next Friday morning.*
- *There will be an SAT and ACT presentation on January 18th for all those interested.*

DECA

- The DECA dodge ball tournament is on Monday the 8th.
- DECA districts will be on Wednesday the 10th.

Clubs

- The Debate club is starting sign-ups for its annual debate tournament that will take place during meetings throughout the end of winter.
- KP Cares has a meeting next Friday morning.
- KPMA has upcoming their upcoming chamber concerts at the end of January.

Student Council

- Stuco will be hosting a Family Feud Night on January 18th!
- Student Council E-board and Auxiliary members will be attending the winter regional conference (SEMASC) on Thursday the 11th from 3pm-9pm
- We will be attending a Bocce tournament on January 28th in support of the Unified Champion schools.
- Star Day will start on January 22nd and continue throughout the week of the high school midterms.

LATE COMMUNICATIONS

REPORTS OF SPECIAL COMMITTEES

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

ADJOURNMENT INTO EXECUTIVE SESSION:

- ✚ At 8:20pm, a Motion was made by Mrs. McEntee, seconded by Mr. Khan to convene into Executive Session, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (Unit A; KP Cafeteria, collective bargaining negotiations). All in favor by roll call vote: Yes (8); No (0). Motion carried.

(Mr. Dow recused himself at 8:40pm from Executive Session).

ADJOURNMENT

- ✚ At 8:50pm, a Motion was made by Mr. Gee, seconded by Mr. Khan to adjourn. All in favor by roll call vote: Yes (7); No (0). Motion carried.

Respectfully submitted,

*Lisa Barrett Witkus
Secretary to the School Committee*

List of documents presented to the School Committee on January 8, 2018:

- Draft Minutes of November 20, 2017
- Appointments, Retirements, Resignations, etc.
- KP in the News
- Approved Minutes of the Finance Subcommittee dated: 11/22/17 and 12/8/17
- HS 2018/2019 Program of Studies (2nd Reading): Dr. Mobley
- 2017/2018 District Goals
- FY18 Budget Update: Mr. Azer
- HS Student Council Report: Miss Linde