

**King Philip Regional School Committee Meeting  
Monday, May 20, 2019 - Approved  
King Philip Regional High School – Library  
201 Franklin Street, Wrentham, MA 02093**

Mr. Killion, Acting Chair, opened the meeting at 7:00pm.

**Roll Call of Members:**

**Members Present:**

Norfolk:	Michael Gee (participating remotely), Ken Dow, Jeff Curry
Plainville:	Bruce Cates
Wrentham:	Trevor Knott, Erin DeStefano

**Members Absent:**

Norfolk:	Michael Gee (participating remotely due to geographic distance)
Plainville:	Amy Abrams, Samad Khan
Wrentham:	Erin DeStefano

The meeting is being videotaped by Wrentham Cable Access. Mr. Gee explained that the public may visit the district's website at [www.kingphilip.org](http://www.kingphilip.org) to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at [www.wrenthamcableaccess.com](http://www.wrenthamcableaccess.com)

**PUBLIC COMMENT:**

Mr. Killion reviewed the procedure for public comment.

**PUBLIC COMMENT**

Anyone interested in commenting on an agenda item during the meeting or making a statement during the public comment period is asked to complete an information card available on the librarian's desk and hand it to Mrs. Lisa Witkus, School Committee Secretary.

**CONSENT AGENDA**

*All items listed with an asterisk (\*) are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:*

**APPROVAL OF MINUTES:**

- ✚ **A Motion was made by Mr., Knott, seconded by Mr. Cates, to approve the Consent Agenda including the Minutes of May 6, 2019. All in favor by roll call vote: Yes (5) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano; No (0); Abstain (2): Mr. Curry and Mr. Killion. Motion carried.**

**PAYMENT OF BILLS, FINANCIAL REPORT**

Warrants/Budget Report/Budget Transfers

**COMMUNICATION:**

Appointments, Resignations, Retirements, etc.

## AGENDA

### APPROVAL OF MINUTES:

None

### DELEGATIONS AND VISITORS

Ms. Glennon, Boston, ECG Project, Mrs. Rowe, Coach Lee, Mr. Keough

### COMMUNICATION:

HS & MS Student Council Report: Miss Linde presented the high school and middle school student council reports.

### New Business: (Taken out of order)

Ms. Cheryl Rowe introduced Ms. Glennon, R.N. of the Boston ECG Project Charitable Foundation which is a non-profit program to benefit all students and student athletes. She explained that the Foundation is conducting a study by doing ECGs on 10,000 students over a 2 year period to analyze the data received in order to identify abnormal ECGs that may occur undetected in 1-150/200 students that could potentially be lethal.

A video was presented from *Parent Heart Watch* in which parents spoke who have lost their children to sudden cardiac arrest.

Mr. Glennon described the screening process and that all ECGs are reviewed by a cardiologist, Dr. Cadigan. This test detects symptoms that may have been undiagnosed and any abnormalities detected are followed up with a call to the parents directly and what next steps should be with their pediatrician. Several undetected diagnosis have been observed. The testing is for ages 12 -25, looking at 7<sup>th</sup> to 12<sup>th</sup> grade, the screenings are free, however, fundraising and donations are accepted to offset the cost of screenings which is about \$41.50 per student.

Mr. Zinni explained that the testing would be done in school and is an opt in so parents would sign in. This would be offered Dr. Cadigan who is looking to get legislation passed. The Foundation has offered a commitment to do this for 5 years and using the data to support the study and to support legislation. Ms. Glennon listed a number of schools in the area that are participating including Foxboro, Bellingham, Medford, Millis, Natick, and several others.

Discussion followed on fundraising and funding for this testing in the future. Mr. Zinni explained that the district is not mandating this and it is voluntary.

- ✚ **A Motion was made by Mr. Knott, seconded by Mrs. DeStefano, to approve the Boston ECG Project run by the Boston ECG Project Charitable Foundation to offer testing to students at the KPMS and the KPRHS in support of this initiative. All in favor by roll call vote: Yes (7) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano, Mr. Curry and Mr. Killion; No (0). Motion carried.**

### HS Music Overnight Field Trips and Camp Mataponi Contract:

- ✚ A Motion was made by Mr. Cates, seconded by Mr. Knott, to approve the following three HS Music Overnight Field Trips:

1. To approve the attendance of King Philip Regional High School Marching Band students to attend Camp Mataponi in Naples, Maine from August 11 to August 18, 2019, according to Policy JJH and IJOA, as presented.

2. To approve the contract between King Philip Regional School District and Camp Mataponi for Band Camp in Naples, Maine, from August 11 to August 18, 2019, as presented.

3. To approve the attendance of the KP Marching Band to attend the USBands Championships in East Rutherford, NJ from November 8-10, 2019, according to Policy JJH and IJOA, as presented.

- ✚ All in favor by roll call vote: Yes (7) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano, Mr. Curry and Mr. Killion; No (0) Motion carried.

### HS Football Camp and Contract:

A Motion was made by Mr. Cates, seconded by Mr. Knott,

1. To approve the attendance of King Philip Regional High School Football student athletes to attend Camp Mataponi in Naples, Maine from August 21 to August 25, 2019, according to Policy JJH and IJOA, as presented.

2. To approve the contract between King Philip Regional School District and Camp Mataponi for Band Camp in Naples, Maine, from August 21 to August 25, 2019, as presented.

- ✚ All in favor by roll call vote: Yes (7) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano, Mr. Curry and Mr. Killion; No (0). Motion carried.

### Late Communications (Taken out of Order): Co-Curricular Marching Band Fees 2019:

- ✚ A Motion was made by Mr. Knott, seconded by Bruce Cates, to approve the 2019 Co-curricular Music Fees as presented. All in favor by roll call vote: Yes (7) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano, Mr. Curry and Mr. Killion; No (0). Motion carried.

### KP in the News:

- Mr. Zinni noted that the music and art departments are doing great work and he attended and reviewed the final AP Projects and presentations. He also mentioned that there is a lot of end of the year wrap up and several invitations to upcoming events and hopefully the School Committee will get a chance to attend and see the great work that the students of the district have accomplished.
- Mr. Zinni also noted that DECA is excelling at the international level and that the KP chapter members earned the organization's highest honor at the ICDC in Orlando, FL held this month.
- Finance Subcommittee Minutes Dated January 25, 2019 were presented.

### Unfinished Business: taken out of order

– **FY20 Budget update:**

Mr. Zinni, along with Mr. Azer, attended the Norfolk town meeting and presented the KP FY20 budget presentation which was approved at 3.58% in Norfolk. He mentioned that he has heard that there will be support for a 3% increase from Wrentham and Plainville on June 3 town meetings and he is continuing to look at the state projections based on this and the work that we have done on our spending. Mr. Zinni believes that the District can meet everything that we have described with the 3% increase to us and have built into that budget. There is some concern that Plainville is struggling with their budget.

**REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

**DESE – Notice of FY19 ESSA (Titles I, IIA and IVA) program monitoring:**

Mr. Zinni thanked Dr. Gilson for her work on the federal grant program on the FY19 ESSA programming. In a letter from DESE dated April 25, 2019 re the KP grant allocation of \$43,000 to provide academic support at the MS. There were 2 recommendations. The first was regarding consulting to all private schools. The second related to the District's student selection criteria.

**Improving Student Access to Behavioral & Mental Health Services Grant Update:**

Mr. Zinni gave an update on the grant with the 3 elementary districts. The position for Director of Wellness has been posted and is funded by the grant. Norfolk posted on School Spring and it has been posted internally at each of the 4 districts. Currently, interviews will be coordinated with the 4 superintendents and the position will be filled for the start of the 2019/2020 school year.

**School Start Time – Formation of Feasibility Committee**

Mr. Zinni presented the formation of the School Start Time Committee based upon discussions at the last school committee meeting held on May 6, 2019. His recommendation included 2 school committee members, 3 members from the KP parent and community representatives, which includes steering committee representatives, KP school department representatives and the elementary school department and parent representatives, student representatives (non-voting members).

**✚ A Motion was made by Mr. Cates, seconded by Mrs. DeStefano, to establish a school start time advisory committee to study the feasibility of adjusting the King Philip Regional School District's start times and to present its findings and possible recommendations to the school committee for consideration on or before April of 2020.**

Mr. Francomano raised concern that Mr. Zinni's composition of the advisory committee doesn't have a charge, and doesn't have clear parameters or expectations and he does not think there are enough teachers or parents on the advisory committee based upon what has been done in other districts. Mr. Francomano distributed a two-page document with his recommendations of what the advisory committee should look like.

Debate over the original language verses the language suggested by Mr. Francomano occurred and Mr. Knott, while supportive of Mr. Cates' motion, offered the following suggestions:

1. Delete the word "possible" in Mr. Zinni's proposal.
2. Add" that the Committee will be composed of 3 KP school committee members, with representation from each town.
4. Establish a committee to commence by 9/1/19, with an update at the Retreat.

Mr. Zinni will be meeting with the three superintendents on May 21 and the Wrentham school committee tomorrow night and will discuss this. Discussion ensued on who will be the chair of the initiative.

- ✦ **A Motion was made by Mr. Knott, seconded by Mr. Cates, to amend the original motion as follows:  
Delete the word “possible” in Mr. Zinni’s proposal.  
Add” that the Committee will be composed at a minimum of the following members  
Add 3 KP school committee members, with representation from each town.  
Establish a committee to commence by 9/1/19, with an update at the Retreat.  
All in favor by roll call vote: Yes (7) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano, Mr. Curry and Mr. Killion; No (0). Motion carried.**

- ✦ **A Motion was made by Mr. Cates, seconded by Mrs. DeStefano, to establish a school start time advisory committee to study the feasibility of adjusting the King Philip Regional School District’s start times and to present its findings and recommendations to the school committee for consideration on or before April of 2020. All in favor by roll call vote: Yes (7) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano, Mr. Curry and Mr. Killion; No (0). Motion carried.**

### **Superintendent’s Evaluation Timeline and Procedure Update:**

Mr. Zinni will be sending out the superintendent’s evaluation to all committee members and asks that they please complete it and return it to Mrs. Witkus by Tuesday, May 28, 2019 in order to collect and compile the responses.

Mr. Dow noted that for next year’s superintendent’s evaluation it should be completed in March because the committee may have up to 6 new members that may change for next year. Mr. Zinni added that the Committee could change the policy that if members are not on the committee for at least a year then they cannot participate in the evaluation process. He also suggested the possibility to do a mid-year review in January and then all data for February would be available and ready for review in March. This item will be added for discussion at the Retreat.

### **NEW BUSINESS (continued):**

#### **Appointment of HS Crossing Guard:**

- **A Motion was made by Mr. Knott, seconded by Mrs. DeStefano, to appoint Mrs. Chapin as the 2019/2020 HS school crossing guard, commencing September 4, 2019, at the rate of \$26.52 per hour. All in favor by roll call vote: Yes (7) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano, Mr. Curry and Mr. Killion; No (0). Motion carried.**

### **Wrentham Cooperative Bank Request:**

#### **Mr. Knott removed himself from this discussion as he is a member of the Wrentham Cooperative Bank Board.**

Based upon a request from Wrentham Cooperative Bank on the use of the logo used by the KPRHS, Mr. Zinni obtained a legal opinion from Attorney Waugh. Dr. Mobley, HS Principal also researched this as well. Discussion ensued that as the high school or the district does not have this logo trademarked then an action is not necessary at this time. In the future, should the District trademark the logo, it will be addressed at that time.

Mrs. DeStefano thanked the Wrentham Cooperative Bank for asking.

**Appointment of Superintendent to BICO Board of Directors:**

- ✚ A Motion was made by Mrs. DeStefano, seconded by Mr. Knott, to appoint Mr. Paul Zinni as the representative to the BICO board of directors for the 2019/2020 school year. All in favor by roll call vote: Yes (7) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano, Mr. Curry and Mr. Killion; No (0). Motion carried.

**School Committee 2019 Retreat:**

Following discussion, the School Committee 2019 Retreat will be held on Tuesday, July 30, 2019.

**Bi-County Education Collaborative FY20 Annual Budget**

The Bi-County Education Collaborative FY20 Annual Budget was distributed. Mr. Zinni noted that he serves on BICO Budget Subcommittee. No discussion was held.

**Job Description: Facilities Manager (1<sup>st</sup> Reading):**

The 1<sup>st</sup> reading of the Facilities Manager job description was presented for review. Mr. Dow asked if this position would have any impact on the budget. Mr. Zinni said that if we get a 3% increase we can support this position. Budgeted for \$75,000 per year salary.

**REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT (Taken Out of Order):**

**REPORTS FROM SCHOOL COMMITTEE MEMBERS:**

- Norfolk School Committee Representative: Mr. Curry – No report.
- Plainville School Committee Representative: Mrs. Abrams – No report
- Wrentham School Committee Representative: Mrs. DeStefano – No report.

**ADJOURNMENT:**

- ✚ A Motion was made by Mr. Dow, seconded by Mr. Cates, to adjourn at 8:55pm. All in favor by roll call vote: Yes (7) - Mr. Gee (participating remotely), Mr. Dow, Mr. Cates, Mr. Knott, Mrs. DeStefano, Mr. Curry and Mr. Killion; No (0). Motion carried.

*Respectfully Submitted,*

*Lisa Barrett Witkus  
Secretary to the School Committee*

Documents distributed at May 20, 2019 meeting:

- May 6, 2019 Unofficial Minutes
- Appointments, Resignations, Retirements, etc.
- KP in the News
- Finance Subcommittee Minutes Dated January 25, 2019
- HS & MS Student Council Report: Miss Linde
- DESE – Notice of FY19 ESSA (Titles I, IIA and IVA) program monitoring
- Improving Student Access to Behavioral & Mental Health Services Grant
- FY20 Budget Update
- School Start Time – Formation of Feasibility Committee
- Superintendent’s Evaluation Timeline and Procedure Update
- KP Music and Band Camp Contract:
- KP Football and Football Camp

- Appointment of HS Crossing Guard
- Wrentham Cooperative Bank Request
- Appointment of Superintendent to BICO Board of Directors
- Bi-County Education Collaborative FY20 Annual Budget
- Job Description: Facilities Manager (1<sup>st</sup> Reading)
- Music Co-curricular 2019 Fees