

KING PHILIP REGIONAL SCHOOL COMMITTEE
MINUTES
May 4, 2015
King Philip Regional High School Library

CALL TO ORDER: Mrs. Martin, Chair, called the meeting to order at 7:00pm.

ROLL CALL OF COMMITTEE MEMBERS:

Members Present:	Norfolk:	Michael Gee
	Plainville:	Patrick Francomano, Ann-marie Martin
	Wrentham:	Jim Killion, Dee Schmitz
Members Absent:		Jeff Chalmers, Charlene McEntee, Lynn Desrochers, Noelle Tonelli
Municipal Representative:		Charles Kennedy was not present.
HS Student Council Representative:		Eliza Sheehan

The meeting is being videotaped this evening by Wrentham Cable Access. Mrs. Martin explained that the public may visit the district's website at www.kingphilip.org to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at www.wrenthamcableaccess.com. Mrs. Martin also explained the procedure for public comment.

DELEGATIONS, VISITORS, PUBLIC PARTICIPATION, ETC.:

Dr. Gilson, Assistant Principal, Dr. Oliveira, HS Principal
Mr. Chaplin, HS Assistant Principal, Mr. Dow, HS Teacher and DECA Advisor, Mr. Wolloff, HS Teacher and Music Director

CONSENT AGENDA

Approval of Minutes:

- ✚ A Motion was made by Mr. Francomano, seconded by Mr. Killion, to approve the Minutes of April 6, 2015. All in favor, with Mrs. Martin and Mrs. Schmitz abstaining

Payments of Bills, Financial Report:

Warrants/Budget Report & Transfers

Communication:

None

AGENDA ITEMS:

Approval of Minutes:

- ✚ A Motion was made by Mr. Francomano, seconded by Mr. Killion, to approve and retain the Executive Session Minutes of April 6, 2015. All in favor, with Mrs. Martin and Mrs. Schmitz abstaining.

Delegations and Visitors:

Mr. Dow introduced the DECA students who attended the International Career Development Conference in Orlando, FL hosted by DECA. Mr. Dow proudly stated "This is the best program you have at this school."

- Sam Fleck and Norah Sandland – Placed 2nd internationally in Business Service Operations Research (Hasbro). They will receive from Hasbro a percentage of sales and a paid internship.
- Henry Carr and Renee Poirier – Community Service Project (Hope from Henry), Top Ten. Raised \$14,000 and made a positive impact in the community through Henry's journey.
- Madison Hopkins and Kelly Halnen – Placed 1st in the Learn and Earn Project (Stitch by Stitch). This is a non-profit business selling monogrammed shirts that raised \$1500 for charity. Their charity was to benefit esophageal cancer survivors and to show that "You can make a difference."
- Sam Boardman, Michelle Carter and Lexie Eblan – Top Ten in Learn and Earn Project (Connect to Care). Sold leather bracelets to benefit the Jimmy Fund and Boston Children's Hospital. They also teamed up with the Hope from Henry Project.

- Congratulations were extended from the School Committee for their representation at the conference and their outstanding success.

New Business (Taken out of Order):

HS Overnight Field Trip to Spain: Mrs. Metcalf and Ms. Courtney Mullins of E.F. Educational Tours outlined the trip to Spain in April 2016 and provided informational brochures and the itinerary being organized by E.F. Educational Tours. E.F. will provide an additional chaperone for every 6 of students. Discussion ensued on evacuation due to world safety issues. An example was given of the London bombings incident in which all students were contacted within 7 minutes and relocated safely.

- ✚ **A Motion was made by Mr. Francomano, seconded by Mr. Killion, to approve the overnight field trip request to Madrid & Barcelona, Spain from April 14-21, 2016, according to Policy IJOA and JJH. All in favor.**

HS Overnight Field Trip – Band Camp:

Mr. Wolloff presented the Band Camp overnight field trip plan and the Camp Mataponi contract.

- ✚ **A Motion was made by Mr. Francomano, seconded by Mrs. Schmitz, to approve the attendance of the King Philip Regional School marching band students at Camp Mataponi in Naples, Maine from August 16 to 23, 2015, according to Policy IJOA and JJH. All in favor.**
- ✚ **A Motion was made by Mr. Francomano, seconded by Mr. Gee, to authorize the superintendent to sign the contract between the King Philip Regional School District and Camp Mataponi in Naples, Maine from August 16-23, 2015. All in favor.**

HS 2015/2016 Student/Parent Handbook (1st Reading):

Page 33: Alcohol/Drug Policy:

Breathalyzer testing process was reviewed. Mr. Francomano requested backup documentation on the Breathalyzer to ensure due process for students and elaborate the possible ramifications of false positives. This policy needs to be very clear on the training, storage and maintenance of the Breathalyzer. Dr. Oliveira noted that there is an “opt out” process in the policy. Mr. Francomano was asked to indicate what he would like specifically researched and provide it to Dr. Oliveira.

Discussion ensued on how members of the School Council were in favor of this process. It was noted that no other student groups were part of this decision process.

There was also discussion on having the police administer the Breathalyzer testing on students who are suspected of being under the influence as at many events there is a police presence.

The Student handbook prohibits the possession of alcohol on campus; it was also noted that it prohibits arriving at an event under the influence. The administration feels that the possibility of breathalyzer testing could be enough to deter students from drinking.

Page 27: Code of Conduct:

This revision is an attempt to make the language relating to the code of conduct less confusing. The change to a period of up to 6 consecutive weeks gives the administration more discretion in the event of an incident. An athlete would be subject to both the school and MIAA policies.

Tobacco Products:

Addition of vapor devices has been included.

Page 73: Addition of AP Exam Policy:

Dr. Oliveira explained the need for the addition of an AP Exam policy only allowing those students who have taken AP classes to register for AP exams. There is an issue of space and having proctors for all exams given. The Guidance Department uses the fee for PSAT and funds the AP exam to fund proctors for both exams. The question was asked what percentage does the *College Board* get? Dr. Oliveira did not have the answer to this question.

Discussion turned to the *College Board* has deciding that for the 15/16 school year, the PSAT will be given on two dates during the school day where in the past the testing occurred on Saturdays. Dr. Oliveira does not know how this will occur at the HS logistically if classes are to be held at the same time. The PSAT will need to be given at 8:30am and finished by 12pm. Dr. Oliveira intends to present an idea at a future school committee meeting on how this matter will be handled at the HS.

Dr. Oliveira urged members to get this message across to MASC and the College Board that this matter needs to be addressed. She will also research what other districts are planning to do about this problem.

Page 31, Lunch/food/drink drop off for students in the main office:

Add guidelines for parents to drop off food/beverages, other than their child's lunch, to the main office during the school day.

Page 64: Cell phones and electronic devices

Clarity on the use of cell phones and electronic devices.

2015/2016 MS Student/Parent Handbook:

Dr. Gilson presented the 2015/2016 MS Student/Parent Handbook changes for the 2015/2016 school year. Minimal changes will be presented at the 2nd reading on May 18, 2015.

Unfinished Business:

2015/2016 Professional Development Calendar:

A review of the 2015/2016 Professional Development Calendar was given by Dr. Gilson. She indicated that there was coordination with the elementary districts on the October professional development date.

- ✚ **A Motion was made by Mr. Gee, seconded by Mr. Francomano to approve the 2015/2016 Professional Development Calendar as presented. All in favor.**

Communication:

An article dated April 29 in *The Sun Chronicle* on the "Election in Norfolk."

A memorandum from Dr. Oliveira on DECA Results 2015 dated April 29, 2015;

A letter from Mr. Schaefer on Certification of Excess & Deficiency Funds dated April 30, 2015;

Legal Opinion on Common Core Standards dated April 27, 2015 from Attorney Waugh to Dr. Zielinski. This legal opinion has been shared with the three elementary districts of Norfolk, Plainville and Wrentham.

Reports and Recommendations of the Superintendent:

REPORTS FROM SCHOOL COMMITTEE MEMBERS:

- Norfolk School Committee Representative - Mr. Chalmers: None
- Plainville School Committee Representative – None
- Wrentham School Committee Representative - Ms. Schmitz: None
- HS Student Council Representative: Edward Cullinane / Eliza Sheehan

Senior Class

Senior T-Shirts have been ordered and planning is underway for some of the senior's last activities including awards night, Graduation Rehearsals, and Graduation.

Senior Prom is being held May 22nd at the New England Aquarium.

DECA

KP DECA did extremely well at their International Competition in Orlando, Florida. A team placed first and a team placed second internationally for the first time in KP DECA history. Additionally two teams placed in the top 5 and top 10. The DECA end of year banquet is being held on May 14th.

Drama and GAPS

KP Drama and GAPS will be hosting their Spring Performance, "An Appointment With Death" on Friday, May 8th, and Saturday, May 9th, at 7PM each night.

Student Council

Student Council recently held a car wash to raise funds for the scholarships they award to seniors. Student Council Members also participated in Talent for a Cause, a regional talent show that benefits a different cause each year. This year, KP StuCo worked with Oliver Ames, Foxborough, and Sharon Student Councils on this event.

KP Cares

KP Cares in conjunction with the American Cancer Society is hosting the Relay for Life of Bellingham, Franklin, and Wrentham here at KPHS on June 12-13th. KP Cares has been fundraising all year for this event and encourages everyone to sign up at relayforlife.org to participate in the event.

Unfinished Business (continued):

School Committee Self-Evaluation:

The School Committee Self-Evaluation was presented and reviewed by the School Committee. A comment was made to eliminate the graphs in the future. Dr. Zielinski will need to review this with Mr. Bouzan, Technology Coordinator, as the survey is done on *Survey Monkey* and the format may not be able to change.

Q2. Governance: All comments were above satisfactory.

Q3. Operations: Mrs. Martin apologized for not completing the New Member Manual.

Q4. Member Relations: All comments were above satisfactory. Very collaborative group according to Mrs. Schmitz.

Q5. Committee/Superintendent Relations: All comments were above satisfactory. "Friday letter" is a great tool.

Q6. Strategic planning and fiscal management: All comments were above satisfactory. Praise was given to the Budget and Finance Subcommittee from Mrs. Martin. Mr. Francomano noted that the process has worked and there has been a welcome reception that has been received from the three towns and constituents. The long-range plan will be looked and the long-range capital plan and to convince the town that it needs to be funded.

Q7. Community relations: There were some comments in unsatisfactory category. Mr. Francomano commented that the Committee would like to attend Open houses, student teacher nights, 7th grade orientation nights but do not always know they are occurring. There was further discussion of better notification of these events.

Mr. Gee commented that there was a big effort and then the momentum stopped. The Committee and the administration will look for better ways to communicate these functions.

Q8. Conduct of meetings: There was an unsatisfactory comment that public input is welcome. Mr. Francomano commented that he never had a sense that the public cannot participate.

Mr. Francomano noted that for any time there is unsatisfactory or above or exceptional there should be an explanation in both the School Committee Self-Evaluation and the Superintendent's Evaluation.

Artificial Turf Field:

Mr. Schaefer presented the School Committee with a report on health concerns for artificial turf fields dated April 30, 2015. He has also contacted the District's insurance carrier in terms of underwriting and noted that nothing has happened industry wide where has not been cases or damages awarded that would change what we are already carrying for an athletic field.

Bid results – recalculation of the HS Artificial Turf Field was presented in a memorandum from Mr. Schaefer dated May 4, 2015.

New Business (continued):

Reappointment of Secretary to the School Committee:

- ✚ **A Motion was made by Mr. Francomano, seconded by Mr. Gee, to reappoint Mrs. Elisa Barrett Witkus, to serve as the Secretary to the School Committee from July 1, 2015 to June 30, 2016. All in favor.**

Reappointment of Regional Treasurer:

- ✦ A Motion was made by Mr. Francomano, seconded by Mr. Gee, to reappoint Mr. Joseph Meichelbeck, to serve as the Regional Treasurer to the District from July 1, 2015 to June 30, 2016 at a salary rate to be determined. All in favor.

KP Cafeteria Association Memorandum of Agreement:

- ✦ A Motion was made by Mr. Gee, seconded by Mr. Francomano, to approve the King Philip Cafeteria Association Memorandum of Agreement for the successor Collective Bargaining Agreement that will be in effect for a three-year period from July 1, 2015 to June 30, 2018. All in favor.

Unfinished Business (continued):

FY16 Budget:

Mr. Francomano asked that the FY16 Budget be addressed this evening as it was not on the agenda especially since the Norfolk Town meeting is next week. Discussion ensued that Norfolk has cut the KP budget and will we be able to find sufficient savings for those cuts.

Dr. Zielinski stated that there has been no feedback from other 2 towns yet. The other 2 towns could vote a higher number. Mr. Francomano asked what is our position on the cuts that have been proposed by Norfolk. Dr. Zielinski is reviewing the budget with these cuts. There has been some savings in Special Education as well as renegotiations on an out of district placement; the bussing bid came in a little bit lower; and, healthcare is still being negotiated. Given all this, she feels the District should be able to sustain the level of services as presented in that budget but at the level of funding that Norfolk is recommending. Dr. Zielinski gave kudos to Ms. Lacher, Director of Special education.

Bid results – MS Sanitary Project:

Mr. Schaefer presented the bid results on the MS Sanitary Project dated May 4, 2015. There was only one bid from Northern Contracting in the amount of \$308,100 with the engineers estimate from Gale Associates of \$168,905. Mr. Schaefer presented several alternatives if the School Committee decides to reject the bid. He will have the results of the discussion between the contractor and the engineers in time for the Budget Subcommittee meeting to be held on May 11, 2015

The cost of the preventative maintenance program at the MS is about \$5000 per year for the sanitary system.

Recommendations or Questions from Individual Committee Members:

Late Communications:

Public Comment:

Adjournment:

- ✦ At 8:50pm, a Motion was made by seconded to adjourn. All in favor by roll call vote: Yes (5); No (0).

Respectfully submitted,

*Lisa Barrett Witkus
Executive Assistant &
Secretary to the School Committee*