

King Philip Regional School Committee

Minutes

May 18, 2015

KING PHILIP REGIONAL HIGH SCHOOL LIBRARY

**CALL TO ORDER:** Mrs. Martin, Chair, called the meeting to order at 7:05 pm.

**ROLL CALL OF COMMITTEE MEMBERS:**

Members Present:	Norfolk:	Michael Gee, Jeff Chalmers, Noelle Tonelli
	Plainville:	Patrick Francomano, Ann-marie Martin, Charlene McEntee
	Wrentham:	Lynn Desrochers
Members Absent:		Dee Schmitz, Jim Killion
Municipal Representative:		Charles Kennedy was not present.
HS Student Council Representative:		Eliza Sheehan

The meeting is being videotaped this evening by Wrentham Cable Access. Mrs. Martin explained that the public may visit the district's website at [www.kingphilip.org](http://www.kingphilip.org) to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at [www.wrenthamcableaccess.com](http://www.wrenthamcableaccess.com) Mrs. Martin also explained the procedure for public comment.

**2015/2016 School Choice Public Hearing:**

The 2015/2016 School Choice Public Hearing was opened at 7:06pm by Mrs. Martin.

Dr. Gilson cited Dr. Zielinski's memo dated May 4, 2015 recommending that the district choose not to participate in School Choice due to enrollment. Mrs. Martin asked for public comment – seeing none the hearing was closed at 7:07 pm.

- ✚ **A Motion was made by Mr. Gee, seconded by Mr. Francomano, to opt out of School Choice for the 2015/2016 school year due to enrollment. All in favor.**

**Consent Agenda**

**Approval of Minutes:**

**May 4, 2015 Minutes:**

- ✚ **Motion to accept minute by Mr. Francomano, seconded by Mr. Gee. All in Favor with Mrs. McEntee, Mrs. Desrochers and Mrs. Tonelli abstaining.**

**May 8, 2015 Minutes:**

- ✚ **Motion to accept by Mr. Gee, seconded by Mr. Francomano. All in Favor with Mrs. Martin, Mrs. Desrochers and Mrs. McEntee abstaining.**

**Agenda – out of order:**

**Presentation of the MASC Roberta Doering Scholarship:**

Pat Francomano, President of MASC, presented the Roberta Doering Scholarship to Orville De La Torre. As current President of the MASC, it is with great pleasure that I present the 2015 Roberta Doering Scholarship to King Philip Student, Orville De La Torre. Roberta Doering currently serves as a 42 year member of the Agawam School Committee and previously held President positions for both MASC (1986) and NSBA (1995). Roberta Doering was previously a physical education teacher who has always been passionate about the physical and emotional wellbeing of children. I have had the pleasure of speaking with her on several occasions and she understands that education is about the whole child and the development of the mind as well as the body. She recognizes that nothing serves a child better than a rich combination of a cutting edge academic program and opportunities in the arts.

Roberta would whole-heartedly approve of this year's scholarship winner, Orville De La Torre. Orville is highly self-motivated with a desire and determination to succeed. He is described as polite, respectful and considerate showing significant maturity and strength of character. Orville has a love for both science and math and is considering a concentration in biotechnology as he attends Cornell University in the fall. During his academic time at KP, Orville has taken multiple AP courses (began in his sophomore year), 4 virtual high school courses over the last two years and participated in the Junior Science and Humanities Symposium and the Massachusetts State Science and Engineering Fair. Orville has also written an article that has been accepted in the Journal of Emerging Investigators. Orville is an accomplished musician playing the piano since age of seven. Orville attends the New England Conservatory of Music in Boston, is a New York Summer Music Festival Recital winner and New York Summer Music Festival Theatre Production Composer. It is with great pride that I introduce, Orville De La Torre as the 2015 Roberta Doering Scholarship Winner and thank him for all that he has offered to our district in his years at King Philip.

### **Late Communications – King Philip Regional High School Energy Project:**

The school committee welcomed Mike Skinner and Chris Collins from National Grid. Mr. Schaefer initiated the discussion for the potential project that would be paid for through savings from reduced electrical usage. Mike Skinner spoke regarding savings of project that will pay for the capital of the project. National grid supplies \$470,000 (portion after incentive) spread over 48 months at 0% financing. The contract is with National Grid and then National Grid contracts with the outside vendor, Energy Conservation.

This project gives positive cash flow over the 48 months – savings of project paying for the capital. Mr. Collins noted that the project is an all encompassing project that includes all LED lighting in the building. Mr. Skinner discussed that they considered including the stage lighting and outdoor sports lighting. At this time, both the outside sports lighting and stage lighting hours do not support the project. To include these hours would potentially increase the project payback to an excess of 48 months which would not be supported by National Grid. Therefore, the stage and outdoor lighting are not included in the scope of this current project. Based on current four year projections, the district would be able to save \$120,000 from electrical bills. Mr. Francomano noted that this information was presented and approved by the Finance Sub Committee who also requested the additional review of the stage and field lighting.

Charlene McEntee asked about the timeframe of the project from start to finish. Mr. Collins expects the project will take about two months and the work is vetted thru National Grid. There are two contractors for installations that are used and work is guaranteed to be completed by the start of the academic school year.

**✚ Motion made by Mr. Francomano, seconded by Mr. Gee to approve moving forward with this project and allow the superintendent to sign all necessary contracts. All in Favor**

### **Communications:**

Dr. Gilson noted an email was sent from District on May 12, 2015 regarding three upcoming town meetings. She also discussed the notifications regarding the votes for the Turf Field and noted that Dr. Zielinski and Mr. Killion were currently attending a finance committee meeting in Wrentham with the Turf Field on the agenda..

### **Report from School Committee Members:**

**Norfolk** – Mr. Chalmers noted the technology meeting on 5/19 and that the Norfolk SC meeting for this month has been cancelled.

**Plainville** – Mrs. McEntee discussed that the Plainville school committee met on May 12<sup>th</sup> and spoke about the student support specialist position. They also voted on the job description and spoke about the report cards Presentation from 3<sup>rd</sup> grader student council. A presentation was reviewed from Principals on a new report card system that will be implemented next year.

### **Wrentham – no report**

**Student Council** – Ms. Sheehan discussed that the last day of classes for the Senior Class was today. Senior Prom will be held on May 22, 2015 at the New England Aquarium and graduation will be on May 31, 2015. Drama and GAPS

recently hosted this Spring Performance of “An Appointment with Death” on May 8<sup>th</sup> and May 9<sup>th</sup>. The KP Student Council in conjunction with the a group of King Philip Students is working to plan and event called “ Fight Back Festival” to assist students in the KP Community currently fighting cancer. The event is scheduled for June 5<sup>th</sup> from 4-10 pm at the KPHS football field. The KPTV group received numerous awards at the 2015 National Student Television Academy of Arts and Sciences Emmy Awards held in Millis High School on April 1. 2015. KP tied for the most awards received by any school in the competition. The KPMA will be hosting their annual Spring Pops concert on this Saturday at 7 pm in the HS field house. Performances by the HS Concert Band, HS Symphony Band, Chorus, Wind Ensemble and World Percussion groups are expected.

### **Unfinished Business:**

**2<sup>nd</sup> Reading of MS Handbook-** Dr. Gilson has no additional recommendations at this time.

- ✚ **Motion made by Mr. Francomano seconded by Mr. Gee to approve the Middle School handbook as recommended. All in Favor.**

**Job Description – 2<sup>nd</sup> Reading HR Director** – Mr. Schaefer Presented the proposed HR director job description and indicated he looks forward to committee review and any additional recommendations.

Public Comment: Mary Shepardson, Plainville, MA – retired King Philip Benefits and Payroll Director.

Mrs. Shepardson read the current proposed job description and feels that the following areas are either missing or lacking sufficient content:

- Nothing about administering to retirees – important to maintaining the database
- Person taking position has to be knowledgeable regarding labor laws FMLA, Cobra etc.
- Under Benefit plan – person administering all benefits for retiring programs. Noted that she hopes the person who applies would has a background in benefits and would be able to hit the ground running and not need significant training. Feels this requirement should be better highlighted.
- Payroll- current job description does not have anything about this position having knowledge to be able to run a backup payroll for current position.

Pat Francomano asked if the third bulleted item in the current description answer Mrs. Shepardson’s questions regarding the database for retirees. Mrs. Shepardson noted that the current job description does not state anything about retirees separate DB as we maintain this DB. Only speaks to active employees not retirees.

Mr. Schaefer asked if the minimum of 5 years’ experience requirement answer the issues raised for benefits. Mrs. Shephardson again noted that there is no requirement regarding the knowledge of Cobra and FMLA. She feels that the district needs to make sure that this position knows these laws. The district should want to expand the qualifications on the job description. The District would work towards being compliant in any of these areas and this position would be able to work thru any audit. Mrs. Shephardson feels the education and experience requirement is too vague. Mr. Schaefer noted the Committee will take comments under advisement.

### **FY 2016 Budget Update:**

Mr. Schaefer presented the latest budget information and noted the upcoming meeting with Plainville Finance Committee on 5/19 @ 7 pm. Mr. Francomano asked if Wrentham and Plainville had been provided with new budget figures based upon Norfolk vote. Mr. Schaefer indicated no, but Mr. Ketchum is using budget figures in line with Norfolk. Mr. Francomano noted that Wrentham and Plainville should be notified accordingly. Mr. Schaefer agreed and indicated the new figures will be part of handout in Plainville.

**Artificial Turf Update** –Dr. Gilson noted no additional information at this time.

**MS Sanitary Project** – Mr. Schaefer presented the information that the bids came in too high. He indicated that the MS Sanitary operations are still able to function with current bi weekly flushing. Mr. Schaefer recommends rejecting the formal bid by Northern Contracting. He also recommends that we approve to go ahead with another bid for the reduced scope of the project consisting of only the water portion.

- ✚ **Motion made by Mr. Francomano, seconded by Mr. Gee to reject the sole bid for the MS Sanitary Project by Northern Contracting – all in Favor.**

Mr. Schaefer was asked if this changes the schedule and Mr. Schaefer indicated all have been notified. He also noted that this will open up MS gym use for the month of July. Mrs. McEntee asked what the next steps are. Mr. Schaefer noted that we will take out the water portion of current bid and will go out for rebid. The major issue is engineers thought work would be done in one fashion and the contractor felt work that needed to be done would be severely labor intensive. Mrs. McEntee asked if the new bid will advise of less labor intensive vacuum method and Mr. Schaefer indicated yes.

#### **New Business:**

Overnight Football field trip: Dr. Gilson recommended approval of the Football Camp at Camp Mataponi on August 24<sup>th</sup>- August 28<sup>th</sup>.

- ✚ **Motion: To approve the attendance of King Philip Regional High School football student athletes at Camp Mataponi in Naples, Maine from August 24 to 28, 2015, according to Policy IJOA and JJH made by Mr. Francomano, seconded by Mrs. McEntee – all in favor**
- ✚ **Motion: To approve the contract between the King Philip Regional School District and Camp Mataponi in Naples, Main from August 24 to 28, 2015 made by Mr. Francomano, seconded by Mrs. McEntee – all in favor**

**Unit A Memorandum of Agreement:** Dr. Gilson presented recommendation from Dr. Zielinski dated May 5, 2015.

Mr. Francomano asked for clarification if this is part of the contract or a separate MOA. It was confirmed that it was part of the contract.

- ✚ **Motion made by Mr. Francomano, seconded by Mr. Gee - Per the Unit A (Teachers) Contract between the KPTA and the School Committee, all individuals subject to the currently effective agreement shall be eligible to move between salary schedules for the 2015/2016 school year providing that adequate verifying documentation has been received by the superintendent as outlined in the contract. All in Favor.**

#### **Home School Plan:**

- ✚ **Motion made by Mr. Francomano, seconded by Mrs. Tonelli to approve home school plan as presented. All in Favor.**

**2015 School Retreat Discussion:** Mrs. Martin discussed the email regarding the planning of school committee retreat. Ms. Martin is looking for recommendations about Summer Retreat. Mrs. McEntee asked if a date could be chosen. Mr. Francomano noted the July date for MASS Conference is Tues 14<sup>th</sup>. Based on School Committee Members' schedules, Tuesday, July 21<sup>st</sup> from 2-6pm was decided upon. An offsite venue will be chosen.

#### **2015/2016 School Committee Subcommittee List:**

- ✚ **Motion made by Mrs. Tonelli, seconded by Mr. Francomano to approve the 2015/2016 School Committee Subcommittee List as presented. All in favor.**

**Superintendent's evaluation-** Mrs. Martin is not comfortable discussing the Superintendent's evaluation without Dr. Zielinski present at the meeting. Mr. Gee asked what the timeframe is for completion. Mrs. Martin noted the schedule is tight, but doable.

- ✚ **Motion to table the Superintendent's evaluation discussion by Mr. Francomano, seconded by Mrs. McEntee. All in Favor.**

Mrs. Martin noted that the next School Committee meeting will take place at the Wood School in Plainville at 5:30 on June 1<sup>st</sup>. Meeting is expected to be in the music room; Mrs. Martin will confirm location.

#### **Adjournment:**

- ✚ **Motion to adjourn to executive session at 8:05: moved by Mr. Francomano, seconded by Mrs. Desrochers. All in favor by roll call vote.**
- ✚ **Motion to adjourn at 8:20 moved by Mr. Francomano, seconded by Mrs. McEntee. All in favor.**

Karen Wolf, Recording Secretary